



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
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Meeting Minutes

City Council

Monday, November 5, 2018

6:15 PM

Council Chambers

Regular Meeting Immediately Following the URA Meeting

1. Call to Order/Roll Call

A regular meeting of the City Council of the City of Commerce City was called to order by Mayor Ford on November 5, 2018, at 6:09 PM.

Present: 9 - Mayor Sean Ford , Mayor Pro Tem Rick A. Teter, Council Member Crystal Elliott, Council Member Steven J. Douglas, Council Member Benjamin Huseman, Council Member Jose Guardiola, Council Member Nicole Frank, Council Member Oscar Madera and Council Member Steve Davis

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Audience Introduction

The audience introduced themselves.

4. Citizen Communication

Alex Quarles and Ryan Pelster from Boyscout Troop 417 came to the council meeting to earn their communications merit badge.

5. Consent Agenda

Council Member Huseman requested to pull Resolution 2018-93 from the consent agenda for separate discussion and vote.

A motion was made by Council Member Huseman, seconded by Council Member Madera, to approve the consent agenda as amended. VOTE:

Aye: 9 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Huseman, Council Member Guardiola, Council Member Frank, Council Member Madera and Council Member Davis

[Res 2018-84](#)

RESOLUTION APPOINTING MEMBERS TO DESIGNATED BOARDS
AND COMMISSIONS OF COMMERCE CITY

[Res 2018-89](#) RESOLUTION AUTHORIZING AWARD OF TRAFFIC SIGNAL CABINET AND EQUIPMENT REPLACEMENT PROJECT TO W.L. CONTRACTORS, INC.

[Res 2018-90](#) RESOLUTION INCREASING CONSTRUCTION CONTRACT AUTHORIZATION FOR THE HIGHWAY 2 WIDENING PROJECT

[Res 2018-91](#) RESOLUTION INCREASING CONSTRUCTION CONTRACT AUTHORIZATION FOR THE EAGLE POINTE RECREATION CENTER PROJECT

[Res 2018-92](#) RESOLUTION AMENDING THE CITY OF COMMERCE CITY PROCUREMENT POLICY

[Res 2018-93](#) RESOLUTION AUTHORIZING THE TRANSFER OF REAL PROPERTY IN THE BUCKLEY RANCH SUBDIVISION TO THE BUCKLEY RANCH METRO DISTRICT

Council Member Huseman stated he was abstaining from voting on the resolution as he serves on the Buckley Ranch Metro District.

A motion was made by Council Member Madera, seconded by Council Member Davis, to allow Council Member Huseman from voting on Resolution 2018-93. VOTE: Unanimous, all present affirmed.

A motion was made by Council Member Frank, seconded by Council Member Madera, that this resolution be adopted. VOTE:

Aye: 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Guardiola, Council Member Frank, Council Member Madera and Council Member Davis

Abstained: 1 - Council Member Huseman

[Min 18-109](#) Minutes of August 6, 2018

[Min 18-110](#) Minutes of August 20, 2018

[Min 18-111](#) Minutes of September 17, 2018

[Min 18-114](#) Minutes of August 22, 2018

[Min 18-115](#) Special Meeting Minutes of February 27, 2017

6. Public Hearings

[Res 2018-19](#)

RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF COMMERCE CITY, COLORADO FOR THE YEAR 2019 AND PROVIDING FOR THE 2018 COMMERCE CITY TAX LEVY

Mayor Ford opened the public hearing on Resolution 2018-19.

No comments from the audience or discussion on council occurred.

Mayor Ford closed the public hearing.

A motion was made by Mayor Pro Tem Teter, seconded by Council Member Madera, that this resolution be adopted. VOICE VOTE: Unanimous, all present affirmed.

7. Ordinances on 2nd Reading

[Z-772-01-04-18](#)

AN ORDINANCE APPROVING THE BUFFALO HIGHLANDS PUD ZONE DOCUMENT AMENDMENT NO. 1

A motion was made by Council Member Huseman, seconded by Council Member Madera, that this ordinance be approved on second & final reading. VOTE:

Aye: 8 - Mayor Ford, Mayor Pro Tem Teter, Council Member Elliott, Council Member Douglas, Council Member Huseman, Council Member Frank, Council Member Madera and Council Member Davis

Nay: 1 - Council Member Guardiola

8. Presentations

[Pres 18-32](#)

2018 Q3 Work Plan Update

City Manager McBroom and Deputy City Manager Smith presented the 2018 Q3 Work Plan update. Mr. Smith gave a background on items that were added to the 2018 work plan by council and highlighted the current status of council goals.

[Pres 18-238](#)

Q3 2018 2K Program Update

Director of External Affairs Halstead presented on the 2018 Q3 2K Program update. Ms. Halstead highlighted the current funding of the 2K program, projects that have been completed, and the current status of the Eagle Pointe Recreation Center renovation project which is the last outstanding project in the 2K program.

9. Administrative Council Business

A motion was made by Council Member Guardiola, seconded by Council Member Madera, to approve a letter to the State Board of Education regarding the Adams 14 School District. VOTE: Unanimous all present affirmed.

Council Member Douglas asked for staff to look into putting a stop sign at the intersection of Landmark and Parkside Drive North. City Manager McBroom clarified that a warrant study has been conducted by staff and the intersection did not meet the requirements for a stop sign to be installed.

City Manager McBroom introduced the new Public Works Director Joe Wilson.

Council set February 1-2, 2019 as the dates for the yearly retreat.

A motion was made by Council Member Huseman, seconded by Council Member Frank, to have a study session item regarding the city's contribution to the 27J School District through cash-in-lieu funding. VOTE: Unanimous, all present affirmed.

Council Member Douglas asked staff to schedule a study session item to discuss opportunity zones. Mr. McBroom offered to send Council information already on hand and determine if a study session would be necessary after Council review of the information.

10. Reports

City Manager McBroom highlighted items presented in his weekly report provided to council earlier.

The mayor and council reported on their attendance at various meetings and events.

11. Adjourn

The meeting adjourned at 7:26 p.m.