

**A RESOLUTION AUTHORIZING THE AMENDMENT AND RENEWAL OF
CONTRACT FOR CITYWIDE CUSTODIAL SERVICES TO TOWN AND COUNTRY
DEVELOPMENT CORPORATION D/B/A THE KEY PEOPLE COMPANY**

NO. 2022-102

WHEREAS, in October 2021 the City engaged in a formal competitive public solicitation process to select a contractor to provide for the delivery of the City’s custodial services for all City buildings (“Services”);

WHEREAS, after reviewing all of the proposals, City staff determined that the respondent whose proposal provided the best value to the City was Town and Country Development Corporation d/b/a The Key People Company (“Contractor”), and recommended that the contract for the Services be awarded to the Contractor;

WHEREAS, City staff put forward Resolution 2022-109 before City Council at the December 6, 2021 meeting to award a three-year contract to the Contractor and the motion to adopt the resolution failed;

WHEREAS, City Council directed City staff to return with a Resolution awarding a one-year contract to the Contractor;

WHEREAS, City staff returned to City Council on December 20, 2021 with Resolution 2022-116 awarding a one-year contract to the Contractor and the resolution was adopted;

WHEREAS, an analysis was conducted on the viability and cost-effectiveness of providing the Services with City staff rather than with contracted services and the analysis concluded that the most viable option was a hybrid model utilizing both City staff and contracted services;

WHEREAS, City staff wishes to amend and renew the contract with the Contractor to provide an additional one year of Services to the City; and

WHEREAS, the cost to the City of the Services will exceed \$250,000.00 for the proposed two-year contract term and, pursuant to the City’s procurement policies and the City Manager’s commitment to the City Council, the City Council must approve any procurement in excess of \$250,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

SECTION 1. Amend Contract. An amendment to the contract for the Services with the Contractor is hereby approved. Such amendment is subject to the successful finalization on terms acceptable to the City Manager.

SECTION 2. Authorization to Negotiate. The City Manager is hereby authorized to negotiate and finalize the details of the master services agreement with the Contractor for a base

amount not to exceed \$1,085,661.12 for the entire proposed two-year term, plus additional services up to an amount not to exceed \$15,000.00 per year without prior approval of the City Council.

SECTION 3. Execution and Attestation. Upon successful finalization of the contract and approval as to form by the City Attorney, the City Manager is hereby authorized to execute, and the City Clerk to attest, the contract on behalf of the City.

RESOLVED AND PASSED THIS 5TH DAY OF DECEMBER 2022.

CITY OF COMMERCE CITY, COLORADO

Benjamin A. Huseman, Mayor

ATTEST

Dylan A. Gibson, City Clerk