

REAPPOINTMENT CHECKLIST

REVIEWER: _____

APPLICANT: _____

BOARD/COMMISSION: _____

YES/NO

1. Did the member have regular attendance during their term?

2. Did the member actively participate in meetings and events?

3. Did the member regularly cause disruptions, side track discussions, or not treat their fellow board/commission members or staff with respect?

4. Did the member volunteer, participate, and attend board/commission sponsored events outside of regular meetings?

5. Did the member conduct themselves appropriately and communicate effectively as a representative of the city with other board and commission members, city council and staff, and residents at meetings and events?

6. Do you recommend this member be reappointed for another term on the board/commission?

Comments: