Commerce City Cultural Council
Regular Meeting
March 10, 2015
Commerce City Civic Center (First Floor)

Minutes

Present: Carlotta Barnes, Maura O'Neal, Debra Bullock, Heidi McNeely, Karen O'Donnell, Susan Carabajal, Crystal Elliott
Absent: Troy Younger, Vanessa Trujillo, Angela VanDijk, Brian Connor, Jim Jacobs, Jadie Carson. Youth Council Members
Observer: Francine Crusan- Garcia

Welcome and Introductions
Meeting called to order at 6:05

Regular Business Items

- Approve February 10, 2015 Meeting Minutes
  - Maura motion to accept the minutes, Carlotta second and all approved.
- Circulate document to record hours spent outside meetings.
- Verify Approval of 2015 Budget via email vote
- Discuss and Proposed 2016 Budget

  Carlotta moved to accept proposed budget. Maura 2nd and all approved.

FOLLOW UP ON PREVIOUS ACTION ITEMS

- Karen checked city records. She found nothing on the foundry. There were three different files that mention the buggy but none indicate specific fund used to purchase. May 23, 2006 list of items – motion made by 'Pierkowski' to purchase for 700 dollars. Two additional notes about the status of the buggy from September 2006 and in the Spring of 2007. No information regarding this in the list received from SCFD from 2006 to present. Historical information is not specific enough to determine exact status of many items from that time frame. SCFD has suggested these art status questions are not a problem going forward. There was also some discussion about art given to mayor and other dignitaries at the time. Karen shared a letter stating these were not part of inventory but created and intended as gifts for supporters. Karen forwarded information to Carlotta for records.
- Tina will not be continuing on the board. Now have 3 slots. Crystal says we should draft some questions to send to council for possible use in interviews. Heidi will start an email stream to get feedback. It would be nice to have some artist join the board.
- Jim signed a letter to send to Iris, but we are not sure if it has been sent. Carlotta to reply to Jim and cc Maura to check status. Deborah requests copy of letter as well.

New Business

Committee Follow up and Feedback

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Music In the Park/Concert Series

- Members: Troy, Susan and Vanessa
- Concert info made the Rec Bulletin deadline:
  - July 9th Concert at Southlawn – Reunion
    - Rene & Flamenco Dancers – 1 hour $900
    - Avoureen Celtic Music– Irish Band – 1 hour $500

    July 16th Concert at Pioneer Park
    Homeslice (15 piece band) $1500
    lower if we provide stage and sound tech

    July 23rd Concert at River Run
    Rudy Grant $1000

    July 30th Concert at Pioneer Park
    Walker Williams $1000
- August 6 as rain date
- In touch with SSS Productions to work on sound and stage arrangements.
- Susan to work with Karen to determine park requirements/availability and complete park permits. Susan also asked for Karen's assistance with Food Trucks/vendors for concerts.
- Susan to visit Southlawn and River Run Parks to get better idea of "stage' setup.
- Contracts go to Karen first and Jim must sign them.

Public Art/Art Shows

- Members: Maura, Debra and Brian
- Brian was absent so no update on 27J Art Show at the Armory. Dates of Friday April 17 for setup and Monday April 20th for the show. There was some follow up discussion regarding the possible issues/conflicts of the city versus the two school districts. Debra suggested Crystal may want to discuss it with Council. Members expressed that these are not City funds. In addition, a review of last month's notes does not reference a specific motion for the amount of the expenditure. Heidi will reach out to Brian for more info.
- Angela absent and no update on new Fire Station location for public art.
- Debra showed pictures of the 'Collage' Artwork. It is with the Historical Society documents at the Conter Center. There is no record it was purchased with SCFD funds and does not appear to be on the City Art Inventory. No formal motion was suggested. Group consensus was to note the information and move on.
- Maura and Debra created list of ideas:
  - Public Art
    - Outdoor Pool
    - Fronterra Park
    - Civic Center/Victory Crossing
    - Dog Park redevelopment campus
    - Fire Station #4
  - Art Shows
    - Pop up galleries around town with opening receptions
    - Art classes at Conter Center led by Jessie DuBois
    - Wine/cheese fundraiser in Conter Center with art show as back drop
    - Local artists art show
    - Teacher art show
    - Find ways to engage list of artists we gathered during Derby days
    - Partner with Perlmutter's office to host regional art show winners and help promote national art show contest entries
    - Host outreach programs at Conter Center through Denver Art Museum, Denver Museum of Contemporary Art and other SCFD organizations.

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- Discussion around the 2K initiative and timing on Public Art projects, as well as possibility of partnering with city and applying for NEA (or other grants). Karen has requested that Cultural Council be included in selection process for contract worker to manage 2K projects. Open discussion to additional ideas and possibilities for moving forward. There is the desire to begin using Conter Center and the group felt that needed to be discussed further at the next meeting. The Host outreach would have a cost, but would be good because partnering with other SCFD organizations and we would be the facilitator rather than the creator of the event. Possibly get more information to plan some future events. Of all the ideas, the group consensus was that a local artist/teacher art show at the Civic Center in the summer would be a good starting point and could be fit into this year's budget. We need approval to utilize space for the August art show. A ***tentative date*** of Friday, August 7th was set and Karen will check on the Civic Center availability, as the Lobby shows require about 2 months notice.

Marketing/Outreach

- Members: Crystal and Angela (Jim)
- Memorial Day Parade: Crystal is on committee for City and is working on showcasing local bands at different locations throughout the parade.
- Crystal would like to see us have a vehicle (flatbed) with a band or some type of performing group with walkers and banners.
- Crystal agreed to check with Troy on the current banner and begin to get some pricing on new banners. Debra suggested Dodge Signs and thought it would be under $100. Crystal suggested we have our Logo, Title and tag line, but also what we do because people don't know.
- No additional discussion on marketing material because Angela was absent.
- Discuss Angela's question regarding release forms. We do not have anything so will avoid that for now with appropriate photos.
- Angela has stated in email she has access to FaceBook but not Twitter. Carlotta had offered to create Twitter account, but had found one already active. Thought Troy had access. Angela had suggested creating new account in an email. The group wondered if it would be better to try to contact Troy and/or Twitter to get the existing password reset so there would not be confusion of two Twitter accounts.
- No Updates on Artist database

Fund-Raising/Grant

- Members: Heidi and Carlotta
- QCF grant requests approved. Heidi has the checks and will get them to Brian.
- SCFD due March 27th. Passed document of activities (2014-2016) for feedback from the group. Short discuss reviewing what SCFD is and the requirements for funds. Interview for SCFD is May 7 at 5:50 PM at the Northglenn Rec Center.
- Other fundraising /sponsor ideas to be discussed after SCFD submission is complete.

Performing Arts Committee

- Tabled

Miscellaneous Business/Open Discussion

- Debra mentioned that local artist – Tim Garcia just opened art studio at 7301 S. Santa Fe Drive. She also had flyers for a Historical Society Event. The Denver Poor Farm Presentation on Monday, March 30th at 11 AM. It costs $ 5.00 and includes lunch.
- Tax document received from the City showing we owe money. Heidi will forward the e-mail to Karen and Maura to assist with follow up.

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ASSIGNMENTS AND ACTION ITEMS

- Music in the Park members to complete negotiations with SSS productions and research food vendor possibilities for River Run and Southlawn parks.
- Music in the Park members to forward contracts to Karen/Jim for approval and signing.
- Carlotta and Maura will check on status of composed letter to artist (Iris) regarding ownership of 'Grandmother Earth' art
- Heidi to contact Brian to get more information on status of 27J Art Show
- Heidi to start email discussion for interview questions.
- Heidi will forward the Tax document e-mail to Karen and Maura to assist with follow up.
- Angela to find out location and perhaps some contact information for new Fire Station.
- Crystal to get pricing information on possible banner purchase
- Karen to contact Leigh Ann regarding 2K funding partnership possibilities.
- Angela to coordinate with Troy and/or website management regarding Twitter account

Meeting Adjourned

Carlotta moved to adjourn at 7:33. Maura 2nd. All in favor. Motion carried

Next meeting: April 14, 2015 (At Civic Center in 1st Floor Conference Room)