

**A RESOLUTION AWARDING CONTRACT FOR HUMAN RESOURCES  
INFORMATION SYSTEM SOFTWARE, LICENSES AND SUPPORT TO  
GOVERNMENTJOBS.COM, INC DBA NEOGOV**

**NO. 2025-004**

WHEREAS, since 2013, the City of Commerce City (“City”) has contracted with GovernmentJobs.com, Inc. dba NeoGov for human resources information system software, licenses and support (“Products and Services”);

WHEREAS, the continued use of the Products and Services for an extended term will cost the City more than \$250,000;

WHEREAS, the City Manager has approved of the additional procurement without competition pursuant to the City’s Procurement Policy; and

WHEREAS, the cost to the City of the purchase will exceed \$250,000.00 and, pursuant to the City’s procurement policies and the City Manager’s commitment to the City Council, the City Council must approve any procurement in excess of \$250,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO, AS FOLLOWS:

**SECTION 1. Award of Contract.** The award of the contract for human resources information system software, licenses and support to GovernmentJobs.com, Inc dba NeoGov (“Contractor”) is hereby approved subject to successful finalization of an appropriate contract on terms acceptable to the City Manager. This resolution shall not be deemed to grant any right or interest in the award of a contract to Contractor. All rights and interests shall be defined exclusively by the terms and conditions set forth in the written contract.

**SECTION 2. Authorization to Negotiate.** The City Manager is hereby authorized to negotiate and finalize the details of a contract with the Contractor, including final pricing and payment terms, and any amendment thereto.

**SECTION 3. Execution and Attestation.** Upon successful finalization of the contract and approval as to form by the City Attorney, the City Manager is hereby authorized to execute, and the City Clerk to attest, the contract or any amendment thereto on behalf of the City.

RESOLVED AND PASSED THIS 3RD DAY OF FEBRUARY 2025.

CITY OF COMMERCE CITY, COLORADO

---

Steve J. Douglas, Mayor

ATTEST

---

Dylan A. Gibson, City Clerk