

# City Manager Week in Review Report

WEEK OF: Sept. 27, 2024



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## Thanks to all who joined our Hispanic Heritage celebration!

The city and a number of community partners came together in Downtown Derby for our second Hispanic Heritage Celebration, with an estimate of over 600 attendees. Activities included crafts, face painters, Lotería games, free samples from local restaurants, and booths from dozens of vendors and nonprofit organizations! Live entertainment included Aztec dancing, a Colorado Youth Mariachi performance, folk dancing, and a live band as the headliner. The city wants to thank our partners with the Cultural Council, Cultivando, and Adelante Community Development for helping to make this event possible.

## Community input to guide Pathway to Progress project

Commerce City's "Pathway to Progress" project is working toward creating a new Transportation Master Plan and Safety Action Plan to enhance both mobility and safety for the future of transportation across our community. Community participation is a cornerstone of the project to make sure we get it right for the community members who travel across the city every day. Learn more about the project, sign up to receive project updates, and get involved on the engagement hub (offered in English and Spanish) at [c3gov.com/TransportationPlanning](https://c3gov.com/TransportationPlanning).

## First Resource Round Up Event on Sept. 17

Community Well-Being coordinated their first "Resource Round Up" event held Sept. 17 at Bison Ridge Recreation Center partnered with Howell Law for estate and will planning. Transportation services were provided from Eagle Pointe Recreation Center and senior living facilities. 36 residents were in attendance.



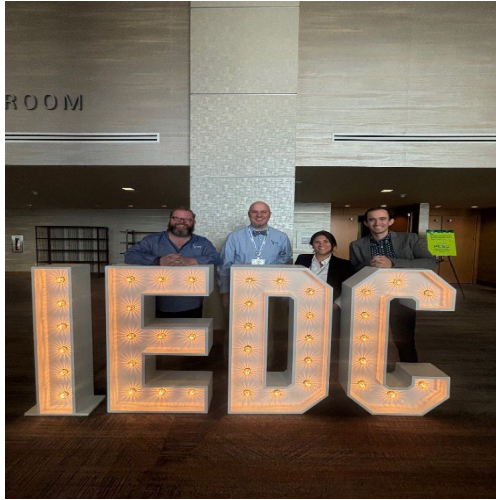
[HR Q2 Dashboard](#)

[Council Work Schedules](#)

**Commerce City's Grant Office**  
**Grants** - August Update



# Business/Economic Development



***The ED team at the 2024 IEDC conference in Denver, CO***

- Staff represented Commerce City at the International Economic Development Council (IEDC) conference in Denver. They attended sessions that included best practices in marketing, artificial intelligence/technology, roundtable workshops on entrepreneurial challenges, strategies for engaging Hispanic communities, and the role of women in economic development. Staff left with valuable insights and actionable best practices for future implementation.
- Staff received an update on the proposed commercial development sites along E. 96th Avenue. Some of the tentative uses could include neighborhood serving retailers including new dining options.
- Staff completed the first draft of an outline for the Build C3 Workforce Training Program. This initiative is designed to leverage existing partnership programs to meet key workforce development objectives that include training and education.
- Staff provided business retention and expansion support for an air compressor supplier company, donut shop, and asphalt manufacturing company.
- Staff received an update on the proposed 4,500 square foot convenience store and gas station along Tower Road.
- Staff met with a software company that fosters vibrant business communities through an approachable platform. They discussed potential updates to the Elevate Commerce that would expand resources for small business and entrepreneurship support.
- Staff met with the Business and Incentives Program Manager from the Colorado Office of Economic Development and International Trade (OEDIT) to learn about current and upcoming programs that could benefit businesses in our community. These include opportunities related to venture capital, enterprise zone (EZ) updates, and the Tax Credit Opportunity Now initiative.
- Staff volunteered at the Hispanic Heritage Celebration in downtown Derby. During the event, staff was able to connect with local business owners and members of the community.
- Staff met with the Adams County Economic Development team and the Adams County Regional Economic Partnership (AC-Rep) leadership to continue planning and coordination for a regional business retention and expansion group.
- Staff participated in Denver Startup Week. The sessions focused on the startup ecosystem and access to capital. Staff came away with new ideas and best practices for supporting startups.
- Staff is still taking applications from small business owners to serve on the Small Business Taskforce. The city is also reaching out to small business owners throughout the city that may be interested in serving on the taskforce.
- Staff connected with a broker representing a national fast-food chain focused on hamburgers, hot dogs, and french fries that are seeking a location on E. 104th Avenue.
- Staff met with a developer to discuss an amendment to their PUD that would allow more residential density on their development site.



# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48th Avenue and Ivy Street
  - E. 50th Avenue and Forest Street
  - E. 52nd Place and Oneida Street
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 83rd Avenue and Rosemary Street
  - E. 84th Avenue and Pontiac Street
  - E. 96th Avenue and Peoria Street
  - E. 112th Avenue and Tower Road
  - E. 120th Avenue and Cameron Street
  - Elm Street - E. 69th Avenue to E. 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
  - E. 69th Avenue and Elm Street
  - E. 74th Avenue and Garden Court
  - E. 101st Avenue and Tower Road
  - E. 112th Avenue and Brighton Road
  - E. 112th Avenue and Chambers Road



## Distinctive Highlights

- This week, the Hot Shot Crew conducted weekly inspections to identify and remove debris left around Commerce City.
- Crews picked up 13 tires this week and took them to the recycling center to promote environmental sustainability.
- Crews cleaned 14 Regional Transportation District (RTD) receptacles in the core city.



# Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
<b>Homeless Navigator</b>			ERA:Rent/ Mortgage	\$0.00	\$245,027.87
Unhoused Resident Contacts	27	1160	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	0	15	ERA: Car repairs	\$0.00	\$0.00
Unhoused Resident: Shelter	0	6	ERA: Homeless	0	2
Unhoused Resident: Transitional Housing	0	13	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Permanent Housing	0	13	ERA: Families Served	0	54
			ERA: Total Applications	0	73
<b>Family &amp; Senior Navigator</b>			In-Person Resident Service	20	1026
Senior Contacts	12	511	Phone Contacts	174	5659
Senior Resource Referrals Made	25	926	CDBG Services	0	386
Family Contacts	25	405	CDBG Draw Downs	\$0	\$199,157.00
Family Resource Referrals Made	44	619	CDBG Inspections	0	11



# Environment & Sustainability

## Energy, Equity, and Environmental Weekly Report – Sept. 27

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC) and Community Education/Outreach
- Municipal Operations (Leading by Example)
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management Commission (ECMC), Oil & Gas Projects and Policy
- Water Resources & Environmental Reviews



# Growth and Development

Ward Report: **August Ward Report**

\* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	15	425	Total Case Action	1103	26,220
Multi-Family Permits Issued	0	0	Pro-Active Cases	151	3,391
Duplex Permits Issued (SFA)	2	26	CAI	18	867
Townhome Permits Issued (SFA)	0	0	SCF-CRM	23	895
Residential CO issued	38	547	Violations Issued	326	6,843
Total Permits Issued	42	1557	Weed Violations Undeveloped	0	120
Permits Processed	38	2063	Weed Violations Developed	44	632
Residential Permits Processed	27	1502	Abatement Hearings	0	191
Non-Residential Permits Processed	11	561	Abatement Ordered	19	215
Residential CO Processed	38	547	CRT Violations	0	143
Residential Inspections	447	17076	CRT Outreach	0	33
Non-Residential Inspections	67	1651			

## PLANNING

<b>Completed Cases</b>	4
<b>New Cases (Deemed Complete/Included in Total)</b>	1
<b>Total Active Cases</b>	140
<b>POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements</b>	26

## SELECT CASE STATUS UPDATES

Legato	All subdivision applications resubmitted
Commons at 104th	PUD Amendment approved on 1st reading with conditions
Landfill	PUD Zone Document, Annexation, and Plat Approved on 2nd Reading

## PUBLIC HEARINGS (Recent & Upcoming)

Z-979-24, Z-980-24	Applegreen North and South Zoning, October 7 City Council
CU-131-24	Crown Container Conditional Use Permit was approved by September 16 City Council
PUDA23-0003	Commons at 104th PUD Amendment was approved by City Council September 16
PUDA23-0005	MHGP PUD Amendment, October 7 City Council
Z-792-05-23	One Buckley PUD Amendment, October 7 City Council
Z24-0001	JFW Trucking Zone Change, October 7 City Council
Comprehensive Plan	Comprehensive Plan 2nd Reading, October 7 City Council

## NEW SUBMITTALS

D24-0009	Ardent Mills Site Improvements Development Plan
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# Public Safety

## CCPD is Giving Away Free Halloween Costumes at Second Annual “Costumes with a Cop”

The Commerce City Police Department (CCPD) is excited to announce that we are hosting the second annual totally free Halloween costume giveaway on Saturday, October 26. It’s called “Costumes with a Cop,” and we want to make sure you save the date!

If you're worried about affording costumes for your family-- fear not! The only thing that should be scary about this holiday is the costumes themselves. No child should have to be costume-less on Halloween because of cost.

Join us on Saturday, Oct. 26 from 9 a.m. until noon to grab your COMPLETELY FREE costume (courtesy of the police officers, community organizations, community members and other generous donors), treat bag, and a few fun pictures with our officers. We will also have coffee for parents as well as games for the kids while you wait your turn to shop with our officers in the costume tents.

Last year we gave away 250 costumes, and this year we anticipate giving away even more. Any left-over costumes will be saved for next year or donated to the elementary schools so they can outfit children in need on Halloween.

Please be aware this is a popular event and people line up hours in advance. We will be assigning numbers so you don't have to wait in a line, but understand that this is a first come, first costumed situation and we very well might run out!

**SECOND ANNUAL**  
**COSTUMES WITH A COP**

**TOTALLY FREE HALLOWEEN COSTUMES!**

SATURDAY, OCT. 26  
9 A.M. - NOON  
COMMERCE CITY CIVIC CENTER  
7887 E. 60TH AVE.

- SIZES INFANT TO OLDER TEEN
- FIRST COME, FIRST COSTUMED

**SEGUNDO ANUAL**  
**DISFRACES CON LA POLICIA**

**¡DISFRUTA DE DISFRACES PARA HALLOWEEN TOTALMENTE GRATIS!**

SÁBADO, 26 DE OCTUBRE  
9 A.M. - MEDIODÍA  
COMMERCE CITY CIVIC CENTER  
7887 E. 60TH AVE.

- TAMAÑOS DE BEBE A ADOLESCENTE
- PRIMERO EN LLEGAR, PRIMERO EN DISFRAZAR!



# Infrastructure

## PW Updates

### Preservation and Safety

- Traffic teams continued the Pothole Repair Program and fixed a total of 190 potholes this week. Crews responded to SeeClickFix and emergency requests using a total of 3.5 tons of cold asphalt mix for the repairs.

### Engineering

- The 2024 Asphalt Crack Repair Phase II project kicked off with a pre-bid meeting.
- Mill and Overlay work continued, with both Belle Creek and Turnberry completed.
- Hot-in-Place pavement work continued with the completion of lane striping on E. 56th Avenue.
- Slurry seal began in Foxton Village, and additional crack repair in North Range Village and River Oaks began.
- The construction for E. 62nd and Holly intersection continued.
- Work along Colorado Boulevard continued with utility relocations and storm sewer work.
- Bids were received and evaluated for the E. 96th Avenue Widening project.
- Staff met with 27J High School project representatives to discuss Reunion and Landmark improvements.
- Staff met with representative of Colorado Asphalt Pavement Association to discuss crack repairs.
- Staff hosted a construction meeting for the Colorado Boulevard project.
- Staff participated in the coordination meeting for the E. 96th Ave project.
- Staff worked on grant applications for Reconnecting Neighborhoods (planning grant for E. 60th from Brighton to Vasquez) and Railroad Crossing Elimination (E.120th and US HWY 85), which is for the UPPR railroad.
- Staff attended Vasquez coordination meeting.
- Staff met with consultant for the E. 64th Avenue Corridor study.
- Staff met with the consultant for the Transportation Master Plan and Safety Action Plan.
- Staff met with DRCOG regarding scope of work development for the upcoming Commerce City Transportation Plan–Micro-transit Mobility study.
- Staff attended the DRCOG Board of Directors meeting.

### Parks Operations

- This week was a busy week for Parks maintenance crews with maintenance in full swing and supporting various city events.
- Staff completed mowing at Rocky Mountain Arsenal Perimeter Trail, Villages at Buffalo Run East and Fronterra Park. Crews also mowed sites at E. 112th Avenue and Brighton Road, Sand Creek Trail, Tower Road and Highway 2.
- Parks crews began seeding and aerating this week. The Fairfax Park sports fields were aerated and over-seeded.
- Staff seeded the turf with turf seed using around 800 lbs. of turf seed. Crews use turf seed, or grass seed, to help maintain a healthy turf. Crews used 300 lbs. at Villages at Buffalo Run East, 250 lbs. at Stampede Park, 250 lbs. at Turnberry Park.
- Crews spent 16 hours prepping the Derby area for the Hispanic Heritage Celebration event on Sunday, Sept. 22. Staff removed trash from the parking lots, removed old posters from streetlight poles, removed weeds from rock beds, and stained the fence at Joe Reilly Park. Staff also pressure-washed the Derby intersection walls and Joe Reilly Park to ensure a clean and safe environment. The day of the event, crews started early in the morning and setup over 20 tables and 200 chairs for the event.

### Streets

- This week, sweeping crews continued with the city's established map and completed routes 6 and 7 which include; Brighton Road, Peoria Parkway, E. 112th Avenue, Peoria Street, E. 70th Avenue, Garden Court, E. 96th Avenue and Yosemite Street and others. Crews made sure to sweep through and clear any debris on the route for the Adams City High School Homecoming Parade that took place on Saturday, Sept. 20.
- Traffic teams continued safety and project planning and repaired a total of damaged 17 signs around the city.
- Teams called locates for the new Walden and Homestead sign installation and E. 112th Avenue and Brighton Road for a shoulder repair project that is set to begin soon.
- Pavement teams continued inspecting, identifying and replacing delineators around the city. Crews replaced a total of 65 this week and will continue with the medians in the coming weeks.
- Teams removed dirt and debris on a section of the road on E. 88th Avenue between Quince Street and the O'Brian Canal. Staff removed a total of 2.5 tons of material and debris from the side of the road.
- Teams helped setup and assisted the Touch-a-Truck event on Saturday, Sept. 21 at Dick's Sporting Goods Park. Crews brought out sweepers, snowplows, a grader and other equipment to the event. Everyone had a great time!

### Active Permits







# Parks, Recreation and Golf

## CARA Girls State Gymnastics Meet

On July 27, 28, and 29, Hyland Hills Gymnastics hosted our CARA Girls State Gymnastics Meet. This year's state meet consisted of over 800 gymnasts from Colorado. CARA Gymnastics has 16 teams, including Commerce City Gymnastics. Of these 800 gymnasts, Commerce City Gymnastics had 80/83 gymnasts make it to state in one or more events. We would like to recognize our gymnasts who placed at state in their designated age group, which consisted of 20 gymnasts per group.

- **Harper Boonstra** Compulsory 3: 1st vault, 6th bars, 1st beam, 6th floor, 2nd All-Around
- **Kelby Pavlik** Compulsory 3: 2nd Vault, 5th Floor, 5th Beam, 5th All-Around
- **Noel Fink** Compulsory 3: 3rd Floor, 5th Vault
- **Madison Callahan** Compulsory 3: 5th Vault
- **Marlee Lutjen** Compulsory 3: 1st Floor
- **Nathalie Nava** Compulsory 3: 5th Beam
- **Leah Martinez** Compulsory 4: 6th Vault
- **Hayley Hurst** Compulsory 4: 1st Vault, 3rd Floor, 5th All-Around
- **Addie Schurman** Compulsory 4: 1st Beam, 2nd Bars, 5th Vault, 2nd All-Around
- **Amani Townsley** Compulsory 4: 4th Bars, 6th Beam, 6th Floor, 3rd All-Around
- **Yessica Gallegos** Compulsory 4: 2nd Vault
- **Gianna Jones** Compulsory 4: 2nd Bars, 5th Floor
- **Lia Riessen** Compulsory 4: 1st Beam, 4th Bars, 4th Floor, 5th Vault, 2nd All-Around
- **Madeline Reno** Optional 1: 1st Beam, 4th Floor
- **Adalia Carnes** Optional 1: 2nd Beam, 2nd All-Around, 4th Bars
- **Delaney Mehegan** Optional 1: 1st Floor, 1st Vault, 1st Beam, 3rd Bars, 1st All-Around
- **Madeline Zellner** Optional 1: 1st Floor.
- **Braelyn Leshner** Optional 1: 4th Beam, 3rd Vault
- **Kylee Richartz** Optional 1: 6th Beam, 6th Vault, 6th Floor, 6th All-Around
- **Mila Palazzolo** Optional 1: 1st Beam, 2nd Bars
- **Kylee Roman** Optional 1: 1st Floor, 2nd Vault, 5th All-Around
- **Brynn Johnson** Optional 1: 1st Vault, 2nd Bars, 4th All-Around
- **Isabela Smith** Optional 2: 4th Floor, 4th on Bars
- **Melissa Martinez** Optional 2: 1st Floor, 4th Bars, 5th Vault
- **Mariah Martinez** Optional 2: 2nd Floor, 6th All-Around
- **Nikayla Verver** Optional 2: 1st Vault, 3rd Floor, 5th All-Around.
- **Taylor Matteson** Optional 2: 1st Bars
- **Delaney Donahue** Optional 2: 3rd Beam, 2nd Bars, 4th Vault, 1st All-Around
- **Ava Stringer** Optional 3: 6th Floor
- **Emma Shaw** Optional 3: 6th Bars
- **Addison Kahler** Optional 3: 3rd Beam



# Financial Reports

Where to find budget and financial information:

## Main Budget & Financial Reports Webpage:

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2023 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2023 Popular Annual Financial Report \(PAFR\)](#)

## Monthly Financial Report – August 2024

The city's 2023 Financial Audit is finally complete. The audit report and 2023 ACFR were presented to City Council during the September 9 Study Session. The Audit and ACFR were delayed this year due to challenges with completing the Housing Authority's audit timely. The Housing Authority is a component unit of the city and the city's audit cannot be completed until the Housing Authority's Audit is complete. Each monthly financial report contains cumulative financial data through the end of the reporting month.



# Municipal Court

## Municipal Court & Probation Report - through August

### Upcoming Fresh Start Day

If you have Commerce City Municipal Court warrants, unpaid fines, or unfinished business, Fresh Start Day is the perfect opportunity for you. This year's opportunity for a fresh start is on Wednesday, Oct. 16 from 9 a.m. to 3 p.m. at the Civic Center, 7887 E. 60th Ave. You can also participate virtually via Zoom.

Register in Advance for Fresh Start Day Zoom Meetings:

- [Oct. 16 - 8:30 a.m. & 10 a.m.](#)
- [Oct. 16 - 1 p.m. & 1:15 p.m.](#)



Individuals can re-set their cases and have warrants vacated. For those who are eligible, a portion of their total fines owed may be waived or a new payment plan arranged to get cases back on track. Participants can also inquire about sealing records (other than traffic). Each case will be handled differently. Many cases can be resolved and closed, but outstanding restitution cases are ineligible. For more information contact [court1@c3gov.com](mailto:court1@c3gov.com) or 303-289-3640.



# Boards and Commissions

**Fourth Quarter Boards and Commissions Recruitment** is open and taking applications through Friday, Oct. 18. Interviews will be held via Zoom on Saturday, Oct. 26 from 10 a.m. to 2 p.m. via Zoom.

Persons interested in serving on a city board or commission must first fill out an application at [c3gov.com/Boards](https://c3gov.com/Boards). Interviews will be scheduled on a first-come-first-serve basis.

Questions may be sent to Dylan Gibson, City Clerk, at [dgibson@c3gov.com](mailto:dgibson@c3gov.com).