



Resolution 2021-114

Notice Posting Locations

City Council Regular Meeting
Monday, January 3, 2022

Background

Colorado law requires public bodies to designate posting locations for public meetings by the first meeting on the year

The City Clerk's Office schedules the resolution for approval by Council no later than the first regular meeting of each year

On December 20, Council continued the resolution designating 2022 posting locations to receive additional information on adding more posting locations

Resolution 2021-114 must be approved tonight per statute.

Commerce City Charter

Before 2015, 6 posting locations were designated annually for ordinances passed on 1st and 2nd readings per Charter

Civic Center, parks, grocery stores, community centers, and schools

In 2015, voters approved a Charter amendment to reduce the minimum number of locations to 2

City Council designated the same locations for ordinances as the same locations for public hearing and meeting notices within the annual resolution.

Colorado State Statutes

CRS 24-6-402(c)(I) requires public bodies to designate their posting locations for meeting notices at the first regular meeting of the year

Additionally, it states in CRS 24-6-402(c)(II)(a) “it is the intent of the general assembly that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website, social media account, or other official online presence of the local government to the greatest extent practicable;”

Current Posting Practices

The City Clerk's Office posts notices physically at the Civic Center

Ordinance and public hearing notices are posted physically at Civic Center, circulated in Sentinel or Denver Post, and on the City's website


Legistar posts agendas at commerce.legistar.com which is linked on the City's website

Community Relations posts meeting info on social media

Current Posting Practices

The screenshot displays the Commerce City website interface. At the top, there is a dark navigation bar with a 'MENU' icon on the left, the Commerce City logo in the center, and social media icons (email, Facebook, Twitter, YouTube) and a 'Select Language' dropdown on the right. Below the navigation bar is a row of six circular service icons: 'Ask the City' (green), 'Make an Appointment' (purple), 'Police' (blue), 'Maps' (orange), 'Parks & Rec' (light green), and 'Business Resources' (brown). The main content area is divided into two columns. The left column is titled 'NEWS & ANNOUNCEMENTS' and contains four news items, each with an icon and text: 1. 'Proposed metro district regulations open for public comment' (December 09, 2021) with a speech bubble icon. 2. 'Nominate local youth for Adams County Mayors and Commissioners Youth Award' (December 22, 2021) with the Adams County logo. 3. 'Believe it or not, winter has officially begun!' (December 20, 2021) with a snowflake icon. 4. 'Brighton Road closed for bridge repair and road construction starting December 27' (December 20, 2021) with a traffic cone icon. The right column is titled 'CITY CALENDAR' and shows a grid of dates: DEC 27 (CANCELED: City Council Study Session), DEC 31 (City offices closed for New Year's Day (obs.)), JAN 03 (City Council Regular Meeting), and JAN 04 (Planning Commission).

Current Posting Practices



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Search: This Month All Boards and Commissions notes closed captions

Search Calendar [Help](#)

26 records Group Export

| Name | Meeting Date | Meeting Time | Meeting Location | Meeting Details | Agenda | Minutes | Video | eComment |
|--|--------------|--------------|--|---------------------------------|------------------------|---------------|---------------|---------------|
| Diversity, Equity, and Inclusion Commission | 12/1/2021 | 6:00 PM | via Zoom | Meeting details | Agenda | Not available | Not available | Not available |
| Youth Commission | 12/2/2021 | 6:30 PM | via zoom Registration link: https://c3gov.zoom.us/webinar/register/WN_AyqHTEhLQL-7ITJFAaYX6g | Meeting details | Agenda | Not available | Not available | Not available |
| City Council | 12/3/2021 | 1:00 PM | Virtual Meeting via Zoom. For meeting access information please contract John Bourjaily at jboujaily@c3gov.com Informational session on internal Diversity, Equity, and Inclusion effort. Three or more Council Members may be in attendance. This is NOT a Regular Meeting or Special Meeting of the City Council. No formal action will be taken. | Meeting details | Agenda | Not available | Not available | Not available |
| City Council | 12/6/2021 | 5:30 PM | Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and c3gov.com/video Council Orientation - Session 1 Per Ordinance 2291 the City Manager is authorized to conduct this meeting via Zoom | Meeting details | Agenda | Not available | Not available | Not available |
| City Council | 12/6/2021 | 6:30 PM | Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and c3gov.com/video Regular Meeting Immediately Following the Council Orientation, before or after the posted time. Per Ordinance 2291 the City Manager is authorized to conduct this meeting via Zoom Revised as of 3:15 PM, December 6, 2021 | Meeting details | Agenda | Not available | Not available | Not available |
| E-470 Commercial Area General Improvement District | 12/6/2021 | 8:50 PM | Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and c3gov.com/video Immediately following the City Council regular meeting, before or after the posted time. | Meeting details | Agenda | Not available | Not available | Not available |
| Legislative Council Subcommittee | 12/6/2021 | 9:00 PM | Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and c3gov.com/video Or immediately following the Council Meeting, before or after the posted time. | Meeting details | Agenda | Not available | Not available | Not available |
| Planning Commission | 12/7/2021 | 6:00 PM | Council Chambers | Meeting details | Agenda | Not available | Not available | Not available |
| Senior Commission | 12/9/2021 | 3:00 PM | Via Zoom | Meeting details | Agenda | Not available | Not available | Not available |
| City Council | 12/10/2021 | 6:00 PM | Via Zoom | Meeting details | Not available | Not available | Not available | Not available |
| Quality Community Foundation | 12/11/2021 | 9:00 PM | Civic Center, 7887 E 60th Ave, Commerce City, CO 80022 Special Meeting | Meeting details | Agenda | Not available | Not available | Not available |
| City Council | 12/13/2021 | 5:30 PM | Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. | Meeting details | Agenda | Not available | Not available | Not available |



Current Posting Practices

The screenshot displays the Commerce City website interface. At the top, there is a dark navigation bar with a 'MENU' button, the Commerce City logo, and social media icons. Below the navigation bar, a left sidebar contains a menu with categories such as 'Administration & Budget', 'Boards & Commissions', 'City Charter & Master Plans', 'City Council', 'Clerk & Records', 'City Codes', 'Community Development Block Grant (CDBG)', 'Courts & Fines', 'Elections', and 'Urban Renewal'. The main content area is titled 'Legal Notices / Ordinances' and includes a breadcrumb trail: 'Government > Clerk & Records >'. Below the title, there is a section for 'Archived News' listing several items:

- Ordinances Passed on 1st Reading - 12/06/2021**
12/14/2021
- Ordinances Passed on 2nd Reading - 12/06/2021**
12/14/2021
- Notice of Public Hearing - 12/07/2021**
12/07/2021
- Ordinances Passed on 1st Reading - 11/15/2021**
11/23/2021
- Ordinances Passed on 2nd Reading - 11/15/2021**
11/23/2021
- Ordinances Passed on 1st Reading - 11/01/2021**
11/09/2021
- Ordinances Passed on 1st Reading - 10/18/2021**
10/26/2021
- Ordinances Passed on 2nd Reading - 10/18/2021**
10/26/2021
- Ordinances Passed on 1st Reading - 09/20/2021**
09/28/2021
- Ordinances Passed on 2nd Reading - 09/20/2021**
09/28/2021
- Notice of Public Hearing - 09/22/2021**
09/22/2021
- Notice of Public Hearing - 10/18/2021**



Current Posting Practices

City Government of Commerce City ✓
December 17 at 3:35 pm · 🌐

City Council is meeting on Monday, Dec. 20 at approximately 8:20 p.m. or immediately following the Urban Renewal Authority meeting.

🗨 Register to comment live: bit.ly/3sfYnDi
📺: c3gov.com/video
📺: CCTV Channel 8, HD 881 (Xfinity cable)

For live Spanish interpretation, call 720-386-9023 and enter conference code 104091*.

Habrá interpretación disponible en español en vivo por teléfono. Llame al 720-386-9023 e ingrese el código de conferencia 104091*.

Visit bit.ly/3E5A0dF for the meeting agenda, which includes:

- Citizen Communication
- Public Hearing authorizing the 2020 evaluation report for the city's CDBG program
- City comments on Suncor Water Quality Permit Renewal Hearing
- City Council meeting compliance with public health order

Commerce City, CO ✓
@CommerceCityCO

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| <p>CITY COUNCIL MEETING Monday, Dec. 20 • Approx. 8:20 p.m.</p> <p>PROVIDE PUBLIC COMMENT Register by noon on Monday, Dec. 20 c3gov.com/virtual</p> <p>CITY COUNCIL AGENDA commerce.legistar.com</p> <p>LIVE SPANISH INTERPRETATION Call 720-386-9023 and enter conference code 104091*</p> <p>WATCH LIVE</p> <p>CABLE TV Xfinity cable customers: SD: Channel 8 HD: Channel 881</p> <p>ONLINE c3gov.com/video</p> | <p>REUNIÓN DEL CONCEJO MUNICIPAL Lunes 20 de diciembre • aprox. 8:20 p.m.</p> <p>OFRECER COMENTARIOS PÚBLICOS Regístrate antes del mediodía del lunes 20 de diciembre c3gov.com/virtual</p> <p>AGENDA DEL CONCEJO MUNICIPAL commerce.legistar.com</p> <p>INTERPRETACIÓN DISPONIBLE EN ESPAÑOL EN VIVO Llame al 720-386-9023 e ingrese el código de conferencia 104091*.</p> <p>VER EN VIVO</p> <p>TELEVISIÓN POR CABLE Clientes de cable Xfinity: Definición Estándar (SD): Canal 8 Alta Definición (HD): Canal 881</p> <p>EN LÍNEA c3gov.com/video</p> |
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Considerations

Colorado legislature encourages local governments to move away from physical posting requirements

Any location(s) added to the Resolution will be a legal requirement

Adding locations outside the City Clerk's Office staff control introduces risks and potential challenges to meetings and actions taken by council at those meetings

Considerations

Installation of boxes at newly renovated and built recreation centers

Chain of custody for legal notices between City Clerk's Office staff and PRG staff

Policy direction vs legal requirement

Staff Recommendation

Staff recommends Council approve the Resolution as-is to mitigate risks and potential legal challenges for meetings in 2022

Staff can work to add QR codes and additional notices to recreation centers, golf course, parks, website, and social media posts that link to agenda site

Track engagement over 6-8 month period

Presentation in mid-late 2022 for 2023 direction



Questions and Discussion

