

**RESOLUTION RE-ESTABLISHING THE CAPITAL IMPROVEMENT PROJECT CITIZEN
ADVISORY COMMITTEE**

2018-103

WHEREAS, by Resolution 2014-72, on June 16, 2014 the City of Commerce City (“City”) established the Capital Improvement Project Citizen Advisory Committee (CIPCAC) to advise Council during the construction of projects funded by the ballot measure labeled Issue 2K;

WHEREAS, after the completion of the Issue 2K projects, the City Council wishes to keep the community engaged in meaningful ways regarding capital improvement projects; and

WHEREAS, City Council desires to establish CIPCAC as a standing advisory committee of the City pursuant to Chapter 11 of the City Charter; and

WHEREAS, City Council affirms that the existing members of CIPCAC shall continue serving the three-year terms for which they were appointed during the implementation of the 2K funded projects.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COMMERCE CITY, COLORADO AS FOLLOWS:

1. The Capital Improvement Project Citizen Advisory Committee (CIPCAC) is hereby re-established for the purpose of advising City Council on matters relating to the annual budget appropriation for traditional capital improvement projects such as new facilities, parks, recreation amenities, and roads. This committee will: provide advice to the City Council on opportunities and issues related to potential or planned capital improvement projects; provide comment on public engagement and public information plans; and promote public awareness and understanding of capital improvement projects and their implementation.
2. The committee will consist of up to eleven (11) members appointed by Council and, to the extent possible, be diverse based on economic status, age, gender, ethnicity, and residence in city wards. All members shall be residents of the city. Commerce City employees and Council members, their immediate family members, and other elected public officials are not eligible for membership.
3. CIPCAC members will be appointed to three-year terms staggered by the date of the term end. Members shall serve no more than two (2) consecutive terms (including terms served under the current CIPCAC established pursuant to Resolution 2014-72).
4. The CIPCAC will meet at least quarterly.
5. Fifty percent (50%) plus one (1) of the membership of the CIPCAC shall constitute a quorum.
6. The CIPCAC will elect two (2) of its members to serve as co-chairs. The co-chairs will preside over committee meetings on an alternating basis, develop the meeting agendas in consultation with the CIPCAC staff liaison, call special meetings as required, and represent the CIPCAC before City Council. In the event of the absence of both co-chairs, the CIPCAC will select a member to chair that meeting.
7. The City Manager will designate a City employee to serve as the staff liaison to the CIPCAC.

8. Resolution 2014-72 is repealed and replaced by this resolution, but any appointments to the CIPCAP made shall remain valid and current members of the CIPCAC shall serve until the end of their current terms.

RESOLVED AND PASSED THIS 17TH DAY OF DECEMBER, 2018.

CITY OF COMMERCE CITY, COLORADO

Sean Ford, Mayor

ATTEST:

Laura J. Bauer, MMC, City Clerk