

# City Manager Week in Review Report

WEEK OF: Dec. 8, 2023



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## National Community Survey now underway

Mailings for the city's 2023 community survey have begun, with 3,000 randomly selected residents (balanced by ward across the city) receiving mailings to participate. Those residents will have six weeks to complete the survey before an online version opens up for anyone in the city on Dec. 15. The survey will remain open for responses through Dec. 29. The National Community Survey, which the city previously participated in from 2017 to 2019, provides a comprehensive picture of resident perspectives on community livability. Staff will use the quantitative results from the NCS as the basis for further qualitative conversations with residents and community members. Learn more at [c3gov.com/NCS](http://c3gov.com/NCS).

## Community Response Team Updates – through November

CRT TOTALS				
Month	Total Entries	Closed	Open	Pending
May	90	89	1	
June	59	52	1	6
July	52	42	7	3
August	27	22	2	3
September	48	5	43	
October	31	6	25	
November	15	2	13	
YTD	322	218	92	12

## Commerce City's Grant Office

Launched in September 2023! See attached.

## Grants

## Council Work Schedules



# Business/Economic Development



## Business Attraction

– Staff met with developers of a parcel near E. 120<sup>th</sup> Avenue & Tower Road to discuss potential commercial uses for their property. The discussion included exploring prospective tenants for approximately a 7-acre site. Staff followed up with Planning and Public Works to ask about allowed zoning uses and details on adjacent road improvement projects.

– Staff met with owners of a brewpub working to re-tenant the 7450 HWY 2 property. They confirmed that they are finalizing a meeting with their architect to develop conceptual plans for improvements of the existing building and surrounding parking lot. Staff is also scheduling a kickoff site visit of the property for a scope of work for Phase 1 Environmental Site Assessment with the consultant. The final report is scheduled for release in January 2024.

– Staff received an update on a proposed daycare and play facility located near E. 104<sup>th</sup> Avenue & Chambers Road. The planned facility will employ approximately 30 individuals in an 11,000 square foot, newly constructed building estimated to cost \$5 million. The facility would also feature outdoor play and amenity areas for children.

## Business Attraction – Continued

– Staff coordinated a meeting with the developer of the Holiday Inn Express Suites, South Adams County Water and Sanitation District, Planning, and Public Works to answer site specific development questions and expedite the process.

– Staff attended the *State of the Partnership* event hosted by the Rocky Mountain Partnership (RMP). Elizabeth Garner, Colorado State Demographer, provided a data dive into expected population changes. Starting in 2024, RMP will launch an ambitious regional movement to ensure thousands of individuals ages 4 through 34 find a path to economic and social mobility.

– Staff connected with marketing representatives for the Denver International Airport to learn more about marketing opportunities inside the airport. Staff learned that over 200,000 tourists and locals travel through the airport each day. A follow up meeting is scheduled to confirm marketing site locations, availability, costs and timelines.

## Business Retention & Expansion

– Staff is working with the Energy, Equity, and Environment Division to promote Colorado Green Business Network's Small Business Equity Grants and Colorado's Clean Air Program Grants. Outreach has begun on social media, and will include a mailer to targeted businesses and integration in business, retention, and expansion visits.

## Economic Development Strategic Plan – Survey Launch!

– Staff is working with the consultant team from Community Attributes, Inc. to garner input via an online survey starting Dec. 11 - 22. The survey is designed to solicit responses on economic development from both residents and business owners and will be available in Spanish and English. The survey will be featured on our website, social media channels, and partner organizations will also assist in distributing the survey. Please take a moment to provide your input!



# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into two, two-person teams that worked eight hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48<sup>th</sup> Avenue and Ivy Street
  - E. 50<sup>th</sup> Avenue and Forest Street
  - E. 52<sup>nd</sup> Place and Oneida Street
  - E. 60<sup>th</sup> Avenue from Brighton Boulevard to Clermont Street
  - E. 64<sup>th</sup> Avenue and Colorado Boulevard (I-270)
  - E. 83<sup>rd</sup> Avenue and Rosemary Street
  - E. 84<sup>th</sup> Avenue and Pontiac Street
  - E. 96<sup>th</sup> Avenue and Peoria Street
  - E. 112<sup>th</sup> Avenue and Tower Road
  - E. 120<sup>th</sup> Avenue and Cameron Street
  - Elm Street from E. 69<sup>th</sup> Avenue to 72<sup>nd</sup> Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
  - E. 58<sup>th</sup> Avenue and Glencoe Court; removed furniture and debris
  - E. 83<sup>rd</sup> Avenue and Quebec Street; removed tires and debris
  - E. 96<sup>th</sup> Avenue and Tower Road, removed cardboard
  - E. 108<sup>th</sup> Avenue and Peoria Street; removed debris
  - E. 110<sup>th</sup> Avenue and Brighton Road; removed tires
  - E. 112<sup>th</sup> Avenue and Brighton Road; removed tires and debris





# Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly Totals	YTD
<b>Homeless Navigator</b>			ERA: Rent/ Mortgage	\$38,329.00	\$600,788.00
Unhoused Resident Contacts	21	1060	ERA: Utility	\$8,307.00	\$76,848.00
Voucher Matches to Housing	0	16	ERA: Car repairs	\$0.00	\$5,438.00
Voucher Orientations for Housing	0	9	ERA: Homeless	1	27
Commerce City Unhoused Residents Housed	2	21	ERA totals	\$46,636.00	\$683,074.00
<b>Family &amp; Senior Navigator</b>			ERA: Families Served	15	159
Senior Contacts	7	302	ERA: Total Applications	20	224
Senior Resource Referrals Made	9	447		Weekly	October - YTD
Family Contacts	6	292	In-Person Resident Service	46	147
Family Resource Referrals Made	9	410	Phone Contacts	301	1033

- Two individuals experiencing homelessness have moved into permanent supportive housing, one within the city and the other somewhere else.
- **November 2023 Homelessness** – Nine New Enrollments, Four Rental & Utility Assistance, two individuals into housing, and one individual into housing work program.



# Environment & Sustainability

## Energy, Equity, and Environment Weekly Report - Dec. 4

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



# Growth and Development

Ward Report Link: New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2023 YTD Total	CODE ENFORCEMENT	Weekly Totals	2023 YTD Total
SFD Permits Issued	12	498	Total Case Action	203	18159
Multi-Family Permits Issued	0	0			
Duplex Permits Issued (SFA)	11	29	Pro-Active Cases	34	2533
Townhome Permits Issued (SFA)	18	52			
Residential CO issued	7	642	CAI	0	871
Total Permits Issued	55	3276			
Permits Processed	124	3613	SCF-CRM	5	227
Residential Permits Processed	77	199			
Non-Residential Permits Processed	47	1360	Violations Issued	40	2771
Residential CO Processed	7	54			
Residential Inspections	260	15459			
Non-Residential Inspections	94	6853			

## PLANNING

<b>Completed Cases</b>	<b>1</b>
<b>New Cases (Deemed Incomplete/Not Included in Total)</b>	<b>0</b>
<b>New Cases (Deemed Complete/Included in Total)</b>	<b>3</b>
<b>Total Active Cases</b>	<b>161</b>
<b>POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements</b>	<b>26</b>

## SELECT CASE STATUS UPDATES

7001 Colorado	Building Permit Approved
3rd Creek	Third Creek Filing 4 and 5 comments sent
Tower Landfill	Neighborhood meeting scheduled for Dec. 5

## PUBLIC HEARINGS (Recent & Upcoming)

CITY COUNCIL, Jan. 8	SACWSD (property west of existing Klein Treatment Plant) zone change from PUD to PUBLIC
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## NEW SUBMITTALS

MM23-0008	Living Hope Lutheran Church FAR
MM-23-0009	Living Hope Lutheran Church Parking
PUD23-0008	STEAD School Amendment 2



# Public Safety

## **Commerce City Police Graduates the First Class of Internally Trained Field Training Officers**

The police department currently has 30 Field Training Officers — those are officers and supervisors who have been certified through a variety of different programs in order to train our newest hires. Over the years CCPD has developed its own unique field training program specific to the needs of our organization, and therefore elected to design and implement our own internal certification curriculum for FTOs. Seven experienced officers just completed the first iteration of this; it was a thirty hour course that consisted of videos, scenario-based training, cognitive skills, and behavioral testing. That brings the number of FTOs in our growing department to 37, which allows us to have the personnel to more effectively train every new officer who comes out of the academy.

## **Commerce City Police to Implement New Virtual Reality Training**

The police department has opted to purchase a \$75,000 virtual reality system through APEX for the purposes of realistic, fluid, scenario-based training. Officer Safety Instructors can change the scenario on the fly depending on how the person in it responds to threats— armed suspects inside buildings, traffic stops that go awry, etc. We are excited to introduce this new and advanced training tool to our uniformed personnel.

## **Traffic Unit to Begin Overweight and Hazardous Vehicle Enforcement**

Commerce City has designated truck routes for both commercial vehicles and vehicles transporting hazardous materials. We will begin saturation patrols to educate drivers of these vehicles who are traveling on roads in which their vehicles are not permitted, for safety reasons. We field numerous community member complaints about large, oversized semi-trucks utilizing side streets in residential areas where this kind of traffic is both dangerous and disruptive. We will not be releasing publicly when and where we will be doing this enforcement so as not to change driving behavior. Additionally, we will also be doing seatbelt enforcement to ensure Commerce City drivers are buckling up.

## **Unoccupied Oversized Vehicles**

Updates coming soon!

## **Follow CCPD on Social Media:**

[Facebook](#)

[Instagram](#)

[Twitter](#)

[YouTube](#)





# Infrastructure

## PW Updates

- Final Office Review (FOR) was conducted with CDOT for the paving improvements planned along US-85 between E. 104<sup>th</sup> Avenue and E. 124<sup>th</sup> Avenue. The paving improvements include installing an asphalt overlay along US-85 and ADA improvements at the E. 112<sup>th</sup> Avenue and E. 120<sup>th</sup> Avenue intersections. Construction is planned to begin in the spring of 2024.
- Engineering staff attended an Open House hosted by the City of Thornton for the expansion of E. 104<sup>th</sup> Avenue. Commerce City, Adams County, and the City of Thornton are partnering on this project after a grant was received from the Denver Regional Council of Governments (DRCOG) for engineering design for E. 104<sup>th</sup> Avenue from Riverdale Road to the Platte River bridge. The section of E. 104<sup>th</sup> Avenue from the Platte River to Belle Creek Boulevard has funding for up to 30% of the engineering design costs. The City plans to apply for future grants for the remaining design costs. The design includes widening the roadway to a 4-lane divided section with pedestrian and bicycle improvements. Currently, there is no funding for construction; however, there are plans to apply for grant funding for future construction.
- Staff met with Adelante to discuss the amazing work performed by the Traffic Safety Youth Advisory Board after a grant was received from the Colorado Department of Transportation (CDOT). The recommendations from the board will be reviewed further by staff to determine if the recommendations meet the Manual on Uniform Traffic Control Devices (MUTCD) requirements. Staff plans to hold workshops with the board in 2024 to educate, receive feedback, and keep the students engaged with traffic safety.
- A project kickoff meeting was held for the design of the E. 72<sup>nd</sup> Avenue and Monaco Street intersection improvements. The project scope includes replacing the pavers at the intersection along with landscape and irrigation improvements. The design is planned to be complete in the spring of 2024 with construction to begin in late spring/early summer of 2024.

## Engineering

- Xcel Energy will be replacing the high-pressure sodium (HPS) street light fixtures with LED street light fixtures near Dick's Sporting Goods Park along E. 59<sup>th</sup> Place and E. 60<sup>th</sup> Avenue. Parts are no longer readily available when repairs are needed for the HPS fixtures. There is no cost to the City to replace the fixtures, and the work is planned to occur in the spring of 2024.

## Engineering Cont.

- Staff attended a training provided by the Federal Emergency Management Agency (FEMA) regarding new proposed standards for determining base flood elevations for structures located in and along special flood hazard areas.
- The latest update on work in the City's right-of-way is attached for reference.
- List of Active Permits/Projects Requiring Traffic Control – Attached. [Active Permits](#)

## Parks

- Staff removed the cobble rock in landscape beds at Fronterra Park and replaced it with mulch.
- Staff serviced all equipment used during the last snowfall to prepare for deployment for the next snow event.

## Streets

- Staff began hanging holiday decorations along E. 60<sup>th</sup> Avenue near the Civic Center.
- 20 new radios were installed in the plow trucks to better coordinate operations during snow events between the snow plow operators and staff from Office of Emergency Management.
- Staff completed post-storm plow truck inspections.
- Staff replaced eight damaged street signs.
- Staff responded quickly to install a new stop sign that was knocked down at E. 104<sup>th</sup> Avenue and Kittredge Street after dark during the evening hours.
- Numerous potholes in the core City were repaired using 2-tons of cold mix.
- There were no new MyC3 trailer rentals.

## Facilities

- Facilities staff received three bids to replace three roof-top heating and air conditioning units at the Eagle Pointe Recreation Center and the Civic Center. Work is planned to begin in the summer of 2024.
- Staff has been responding to SeeClickFix requests assigned to the Facilities Team.

## Fleet

- Enhancements to Snow Trooper is expected within the next two weeks. Snow Trooper allows the public to follow snow removal operations in real time via the City's website.
- Staff performed post-storm maintenance and repairs to City snow plows and police units.





# Parks, Recreation and Golf

## Fall Dance Recital

On Sunday, Nov. 19, the Commerce City Dance Program hosted their annual Fall Recital at Adams City High School. The show was titled “Things That Go Bump in the Night” and followed a Halloween theme. The dance program has a total of 158 dancers that performed choreographed routines to the delight of 745 spectators.



## Run with the Buffalo Ugly Sweater Fun Run

On Saturday, Dec. 2, Commerce City Recreation, Buffalo Run Golf Course, and the Bison Grill hosted the 3rd Annual Run with the Buffalo! This year, we had a new theme of Ugly Sweater Run, and the community did not disappoint with their outfits. We had 82 participants, a water station hosted by the South Adams Water and Sanitation District, and the Colorado Rapids brought some fun and attended our afterparty! We raised just over \$100 from the raffle to go towards Project Present.





# Urban Renewal

## Derby is Climbing Back on Top

The neighborhood known as Derby was formed in the 1880's to support the newly constructed Derby Burlington Northern Railroad Station. Following World War II, a quaint commercial town center emerged in a pattern that is largely intact today at the intersection of Highway 2 and E. 72<sup>nd</sup> Avenue. The Community desires for Downtown Derby to once again become a community activity center where residents can shop, dine, dwell, and seek entertainment.

As an initial step in the efforts to revitalize this important part of the community, the City of Commerce City and its Urban Renewal Authority recently designed and constructed the new Derby Monument Sign and Parklet at the intersection of Highway 2 and E. 72<sup>nd</sup> Avenue. On Dec. 7, the Colorado Sign Association held its 2023 annual awards ceremony. The ceremony recognizes the greatest signs throughout the State that demonstrate excellence in identification, creative graphic expression, and a combination of materials and or techniques. The winners represent the best sign designs that make an impact in communities across Colorado. The City of Commerce City is proud to announce that out of over 75 entries statewide, "Derby District" designed YESCO won two prestigious awards, the best Monument Sign as well as the Designers Choice awards!



Next time your nearby, please stop and rediscover Derby by enjoying the award winning restaurants, retail, and recreational opportunities in your neighborhood downtown.



# Financial Reports

Where to find budget and financial information:

## Main Budget & Financial Reports Webpage:

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

**Monthly Financial Report** – through October 2023



# Municipal Court

[Monthly Court Report](#) - 2023 Statistics through November



# Boards and Commissions

**First Quarter 2024 Boards and Commissions Recruitment** is open and taking applications through Friday, Dec. 29. Interviews will be held tentatively on Jan. 6, 2024, from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies and application details are available at [c3gov.com/Boards](https://c3gov.com/Boards).

For additional information, please contact Jordan Roberts, Deputy City Clerk, at [jroberts@c3gov.com](mailto:jroberts@c3gov.com) or 303-289-3676.