

City Manager Week in Review Report

WEEK OF: July 7, 2023



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

Welcome to the new City Manager Week in Review Report

This new report format replaces the previous *City Manager Weekly Update* and combines those updates with a series of other departmental reports delivered at various intervals. Staff hopes this will streamline the process of reporting information to City Council and Commerce City community members, providing a central location for both timely updates and various staff reports to be delivered.

Fourth of July Fireworks Show Rescheduled to July 8

Commerce City's annual Fourth of July fireworks show in partnership with the Colorado Rapids has been rescheduled for Saturday, July 8 following the Rapids' match against FC Dallas at DICK'S Sporting Goods Park.

The city and Rapids announced the new date Wednesday following the postponement of the fireworks show due to inclement weather during Tuesday's July 4 festivities. Members of the public who would like to enjoy the fireworks show without attending the match are welcome to watch from the parking lots surrounding DICK'S Sporting Goods Park, which offer free parking.

The Rapids' July 4 match versus the Portland Timbers was postponed at halftime due to inclement weather and will resume at a later date. Tickets from July 4 will be honored on the rescheduled date when the match resumes.

ARPA Public Survey Coming Soon

Community Relations staff is working with Magellan Strategies to conduct a public survey to garner public feedback about how to use the city's remaining allotment of ARPA funds and the uses that have so far been proposed. Staff intends to launch the survey next week and will conduct a robust public outreach campaign to collect responses from across the city.

Additional information will be available online at c3gov.com/ARPA.



Business/Economic Development

Two Small Business Trainings Taught in Spanish Scheduled in July

There will be two Spanish speaking small business workshops offered at the SBRC in Derby, 7270 Monaco Street:

- July 12, 6-8 p.m. SBRC *Business Finances*: Free seminar where participants will learn about how to understand and keep important financial records.
- July 20, 6-8 p.m. SBRC *How to Maintain Competitive Pricing*: Establishing competitive pricing is important for a small business, and there are many factors that define pricing. This seminar provides a general overview of these factors, offers support on how to calculate fair pricing for products or services, and explains how and when to raise prices.

Other training programs in July are available in English. Email sbrc@c3gov.com for registration information or other small business needs.

Business Licensing Report – May 2023

Small Business Training Schedule – NEW! July 2023

ED Activity



Business Expansion

- An existing business currently operates as a to-go pick up retailer of fried snacks. Staff connected the owners with a North Metro SBDC consultant to get assistance with obtaining the Federal USDA Certification that is required for them to scale production and operate solely in the wholesale retail market.

Business Attraction

- Staff is working to coordinate a potential ribbon cutting and opening announcement for a new auto parts store under construction along E. 104th Avenue.

- Staff is waiting to hear from a new franchisee regarding their plans and announcement/opening timeline for a new retail operation in the former Dairy Queen building located at E. 104th Avenue and Altura Street

- Staff met to discuss a recreational/entertainment concept located in another jurisdiction. Preliminary information on the concept is being gathered.

- A light industrial user asked staff to assist with a site search for available properties meeting the project criteria. The research was completed and a packet is being shared with the broker.



Community Appearance/Clean Ups

Hot Shot Crew (June 22-27)

- Operations were hampered last week by three labor-intensive events: emergency sinkhole repair on Tower Road, opening of E. 96th Avenue, and the custom crosswalk installation around Dick's Sporting Goods Park. Staff was brought in on July 4 to check hot spots and report on flooding areas due to local forecasts. Numerous illegal dumping cleanups occurred this week.
- Areas programmed for routine inspection/removal of dumped items include:
 - E. 48th Ave. and Ivy
 - E. 64th Ave. and Colorado (I-270)
 - E. 60th Ave./Brighton to Clermont
 - E. 52nd Place and Oneida
 - E. 83rd Ave. and Rosemary
 - E. 96th Ave. and Peoria
 - Elm St – E. 69th Ave. to E. 72nd Ave.
 - E. 84th Ave. and Pontiac
 - E. 120th Ave. and Cameron
 - E. 112th Ave. and Tower
 - E. 50th Ave. and Forest
- Thursday, June 29 (2 people, 8 hours):
 - Checked hot spots and Fairfax
 - 83rd Ave and Rosemary, pickup after removal RV and swept cul-de-sac
- Friday, June 30 (3 people, 24 Hours):
 - Checked hot spots and Fairfax
 - Removed about 1 cubic yard of debris/grass clipping from the grate.
 - Assisted with re-opening of 96th from Eagle Creek to Chambers.

Monday, July 3 (2 people, 8 Hours):

- Checked hot spots
- Removed some debris from Fairfax outlet
- Peoria Pkwy North of 104th, dead tree, 2 cubic yards

Tuesday, July 4 (2 people, 20 Hours)

- Patrolled city during holiday
- Checked hot spots
- Called in after hours to check for flooding due to heavy rains

Wednesday, July 5 (2 people, 16 Hours)

- Numerous locations picked up debris from fireworks
- Coordinated with contractor on large items on 83rd Ave between Rosemary and Quebec, about 20 cubic yards of debris.

Locations of pickups:

- Quebec Street from 56th to 74th fireworks debris, 5 cubic yards
- 92nd and Boston, misc. debris, 3 cubic yards
- 7000 Fairfax Drive, misc. wood, 2 cubic yards
- 52nd Pl behind TA truck stop, tires, wood, and debris, 3 cubic yards
- 104th and Blackhawk Dr, broken furniture in field, 1 cubic yard
- 83rd and Tower couch 2 cubic yards
- 104th by Popeye's shopping cart was removed

MyC3 trailer rentals

- No rentals
- No returns



Community Well-Being

May 2023 CWB Report:

- Homeless Navigator (unchanged from the previous week, updates coming soon)
 - Resident contacts: 32
 - SWAP activated 3/21: 5 vouchers administered
- Family & Senior Navigator (NEW June 30)
 - Housed Residents:
 - A family of 10
 - An individual
 - A senior couple
 - Accepted shelter services:
 - A pregnant woman
- CWB Manager: (unchanged from the previous week, updates coming soon)
 - SOP draft of encampment clean up sent to legal for review
 - Emergency shelter draft sent to PRG for review/feedback



Environment & Sustainability

Energy, Equity, and Environment Weekly Report - July 5

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy



Growth and Development

Grant Management Coalition

- The Center for Innovation has engaged with staff across the organization for the creation and development of a grant management program. The purpose of this program is to centralize the management of city grants to maximize the city's ability to identify, apply for, receive, and properly utilize grants. The Grant Management Change Coalition, a representative group of staff involved in grants, has met to discuss program details and will continue the conversation going forward. For questions about the current grant management project, please reach out to Chief Innovation Officer Armando Guardiola at aguardiola@c3gov.com.

Legistar

- The Center for Innovation has completed its current state analysis of the city's agenda management system. This project has engaged staff across the organization to ensure a standardized process for consistent and timely entry of agenda items. This project will move to pilot within the next few months and further analysis will be needed prior to implementation. For questions about the Legistar process improvement, please reach out to Senior Innovation Specialist Trenten Robinson at trobenson@c3gov.com.

Citywide Statistics

An [interactive CIP map](#) can be found on the city website. This information is updated monthly. The map is accessible to Council and members of the public.

- The statistics below provide insights as to 2023 year-to-date growth and development.
- Reporting Period: June 18 - 25
 - 165 active entitlement applications
 - 308 residential permits issued YTD
 - 440 COs issued YTD
 - 8,254 Residential Inspections YTD
 - 2,599 Non-Residential Inspection YTD
 - 82% compliance rate for Code Enforcement YTD; 80% compliance rate for Code Enforcement this week
 - 8,536 total case actions for YTD
 - 184 violations issued this week

[Ward Report](#) – May 2023

[Building Permit Log](#) – May 2023



Public Safety

Police Department Updates

This week staff spent additional time addressing RVs and campers in the general vicinity of E. 83rd Avenue and Rosemary Street and E. 84th Avenue and Pontiac Street. One camper is still pending destruction and other campers have moved on. One new RV showed up, but the occupant said they would be leaving that same day. There is a substantial amount of trash in the vicinity left behind by previous campers. PW is making efforts to get the refuse cleaned up. Two campers were moved in the 5700 blk. of E. 55th Avenue.

In the 9300 block Of Yosemite, multiple trailers were tagged with 48-hour warnings and tickets. Most were moved that afternoon. One of the occupants was involved in a fire and was taken to an area hospital. Finally, a 30-foot boat was dumped in the street in the area of 7000 Elm. CCPD is checking with Parks and Wildlife on boat registration and we are contacting PW to have the boat removed.

Commerce City Police Department – Q1 2023 Report



Infrastructure

E. 96th Avenue reopens following flood repairs

E. 96th Avenue reopened to traffic as of 1 p.m. on Friday, June 30. Crews worked incredibly hard, facing repeated heavy storms, flooding, and extra safety precautions to make repairs and improvements on E. 96th Avenue between Peoria and Potomac streets. Including that initial storm, the area has received approximately 10.5 inches of rain during the repair period.

To help lower the risk of road damage during larger rain events in the future, the repairs included replacing the existing culvert with two new culverts. In addition, three new culverts will be installed to the west of the current crossing to provide even more capacity. This improvement will increase the flow capacity for carrying water under E. 96th Avenue by nearly four times over what existed previously.

E. 96th Avenue Widening Open House

The city is hosting an open house to share information about the upcoming 96th Avenue widening project from Chambers Road to Tower Road. The open house is scheduled for Wednesday, July 12 from 6:30 to 8:30 p.m. at Southlawn Elementary School, 10075 Walden St.

Flood damage updates

Streets and Parks responded to yet another flood event on June 22 resulting in closing Highway 2 between E. 96th Avenue and E. 104th Avenue from 1 p.m. on June 22 to 6 a.m. on June 23. Second Creek also overtopped Chambers Road north of E. 104th Avenue resulting in a temporary closure for several hours. Peoria Street continues to be closed due to the road overtopping as well. The Second Creek Open Space trail is under water and closed in addition to significant damage being sustained to Sand Creek Trail due to the flooding.



Parks, Recreation and Golf

Music in the Park

The second Music in the Park concert with the Commerce City Cultural Council was held June 29 at Turnberry Park. Approximately 200 guests came out to enjoy music by Chris Daniels and the Kings. Rain and a lightning delay did not ruin the night as residents braved the elements to enjoy the evening!

The next Music in the Park concert is set for Thursday, July 13 at River Run Park, 11515 Oswego St., featuring music by Brass Attack Band.

Eagle Pointe Pool Reopening

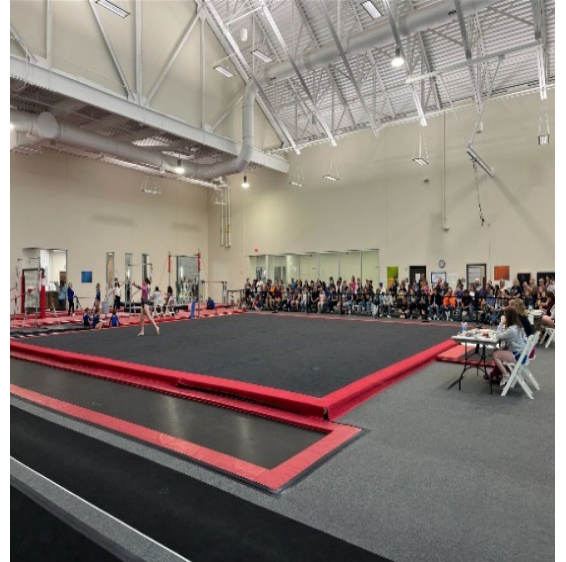
The indoor pool at Eagle Pointe Recreation Center reopened on June 30 following the successful installation of the dehumidification HVAC units for the pool. Eagle Pointe is now back on its normal summer pool schedule. Visit [c3gov.com/recreation](https://www.c3gov.com/recreation) to see our current pool schedule.

Gymnastics

A CARA (Colorado Athletic Recreation Association) gymnastics meet was held June 30 at the Bison Ridge Recreation Center. Approximately 300 guests enjoyed the meet with over four teams competing throughout the day.

July is Park and Recreation Month

The Parks, Recreation, & Golf Department celebrates Park & Recreation month in July to promote building strong, vibrant, and resilient communities through the power of parks and recreation and to recognize the more than 160,000 full-time park and recreation professionals, along with hundreds of thousands of part-time and seasonal workers and volunteers that maintain our country's local, state, and community parks. We urge all residents to explore, experience, and expand, discover their passion in July in Parks, Recreation, & Golf.





Urban Renewal

Join the Urban Renewal Authority!

Serving as the redevelopment arm of the city, the Urban Renewal Authority (URA) strategically utilizes a variety of specialized tools to restore economic vitality and improve the quality of life for current and future inhabitants by targeting private investment, public improvements, and desired redevelopment of areas of Commerce City that have been identified as blighted by the City Council.

Currently, the URA is actively leading the successful implementation of complex redevelopment strategies in five adopted Urban Renewal Plan Areas, all within various stages of revitalization: City Center, Mile High Greyhound Park, Victory Crossing, Derby Business District, and Triangle Logistics Center.

In addition to the active plan areas, the city is studying the land around the 72nd & Colorado Boulevard rail station to develop a strategy to revitalize this area of the city. The URA is looking for a dedicated at large member to join the Urban Renewal team. In doing so, you will have a significant impact in revitalizing areas of the city. The ideal candidate will have experience with finance, real-estate, land development, building construction, or similar Urban Renewal background. Interested candidates should apply [here](#) or contact URA@c3gov.com for additional information.



Financial Reports

Where to find additional budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2021 Popular Annual Financial Report \(PAFR\)](#)

Note: the 2022 PAFR is in the process of being developed now that the 2022 ACFR is complete.

- **OpenGov Portal:** c3gov.opengov.com/

Monthly Financial Report – through May 2023



Municipal Court

June 2023 Statistics

Tickets

Traffic issued: 330
Juvenile: 15
Parking issued: 92
Criminal issue: 40
Juvenile: 7
Animal issued: 6
Code Issued: 0
Total Tickets: 490



Cases

Warrants issued: 67
In-custody cases: 22
Total cases disposed: 777

[Monthly Court Report](#) – 2023 statistics through June



Boards and Commissions

Youth Commission Meetings Resume in August

The mission of the Youth Commission is to serve as the voice of Commerce City youth by generating and acting on ideas to inspire a better community today and tomorrow. While students are out for summer vacation, the Youth Commission meetings will be on hold until August. The Youth Commission meets on the first and third Thursday of the month at 6:30 p.m. Students and adult mentors interested in serving on the Youth Commission should apply at c3gov.com/boards. For additional information, please contact Jenny Penoncello at jpenoncello@c3gov.com or 303-827-1537.

Fourth Quarter Boards and Commissions Recruitment is open and taking applications through Friday, September 29. Interviews will be held on Saturday, October 7 from 10 a.m. to 2 p.m via Zoom. A list of current vacancies may be found at c3gov.com/boards.

[City Council Work Schedules](#)