



RECORD OF PROCEEDINGS

Derby Review Board
December 19, 2017

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- CALL TO ORDER:** Chairperson Angela Anderson called the meeting to order at 5:33 p.m.
- ROLL CALL:** Candice Alexander called roll. **Present:** Anderson, Hall, and Teter. **Absent:** Younger, Ertl, Mercado
- OTHERS PRESENT:** Steve Timms, Planning Manager
Caitlin Hasenbalg Long, Planner
Rachel Allen, Senior Assistant City Attorney
Tricia Mason, Executive Administrative Supervisor
Candice Alexander, Administrative Specialist
- MINUTES:** Councilman Teter made a motion to approve the minutes of the September 19, 2017 meeting. Board Member Hall seconded the motion.
- Voice Vote:
- | | |
|----------|---|
| Teter | Yes |
| Hall | Yes |
| Anderson | Yes, Motion passed. Yes, Motion passed. |
- CASES:** The Derby Review Board proceeded with the public hearing.
Case proceedings continued on the following pages.

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Case #: DRB-064-17

Location: 7220 Locust Street, Commerce City, CO 80022

**Applicant/
Owner:** Brandon Braud DDS, LLC
7230 Locust Street, Commerce City, CO 80022

Request: 1. Approval of façade design for construction of a new commercial building.
2. Catalyst funds in the amount of \$25,000.

Discussion:

Detailed case information can be found in the staff report on file at the Commerce City Community Development Department.

City Planner, Caitlin Hasenbalg-Long reviewed the staff report and presentation. Staff is recommending approval of the proposed requests as the proposed new building meets the design principles of the Derby Design Guidelines and the requirements of the Derby PUD Zone Document and the Land Development Code.

The applicant, Brandon Braud, was present to answer questions.

The board asked about signage, catalyst funds previously used by applicant, plans for current building, building contamination, and office expansion.

There being no further business to discuss on the request, a motion was requested.

Motion:

Request 1:

Board Member Teter made the following motion “Based upon the finding that the application meets the design principles of the Derby Design Guidelines, I move that the Derby Review Board grant approval in case DRB-064-17, a Derby Redevelopment application for the property located at 7220 Locust Street.”

Chairperson Anderson seconded the motion.

Voice Vote:

Anderson Yes

Hall Yes

Teter Yes 3 Yes, Motion passed.

Request 2:

Board member Hall made the following motion “I move that the Derby Review Board approve the use of catalyst funds in an amount not to exceed \$25,000.00 to reimburse the applicant for costs the City determines qualify under the program.”

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Councilman Teter seconded the motion.

Voice Vote:

Hall	Yes
Teter	Yes
Anderson	Yes 3 Yes, Motion passed.

Board and Staff Business:

In response to a question by the board, staff explained applicants must re-submit their request(s) to the board once catalyst funds expire.

Councilman Teter made a motion to adjourn the meeting. Board member Hall seconded the motion.

ADJOURN: Chairperson Anderson adjourned the meeting at 5:45 pm.

Chairperson

Candice Alexander,
Administrative Specialist