

Boards and Committees for City Council Appointment

2017 - 2018 APPOINTMENTS									
City Boards and Committees						Member 1	Member 2	Alternate 1	Alternate 2
*Board of Adjustment	The Board is responsible for reviewing appeals from decisions of the zoning administration and appeals to zoning code, and can grant zoning variance and exceptions.	1 member	Monthly	2nd Tuesday 5:30 p.m.	Council Chambers	Huseman	Not Required	Not Required	Not Required
*Derby Review Board	The Board interprets and applies the Derby Design Guidelines and Standards and to grant or deny development applications. The Board may approve variances to the standards contained in the guidelines. Appeals to Board decisions are heard by City Council.	1 member	Monthly	3rd Tuesday 5:30 p.m.	Civic Center	Teter	Not Required	Not Required	Not Required
Parks & Recreation Advisory	The Committee serves as a voice of the public and shall have the obligation and function to advise city staff on issues related to city-owned and controlled parks, trails, open space, recreation areas and facilities, recreation programs and services .	2 members	Monthly	3rd Tuesday 6 p.m.	Recreation Center & Golf Course	Douglas	Elliott	Not Required	Not Required
*Police Pension Board	Provides guidance and oversight for the management of the police pension fund for the Police Department.	1 member	Quarterly	2nd Tuesday 3 p.m.	Civic Center	Douglas	Not Required	Madera	Not Required
Senior Commission	The Commission purpose is to advise the City Council, foster greater understanding of senior citizens, encourage greater senior citizen participation in community issues, inform the community of available services, programs, and resources, and advocate for issues of importance of older adults.	2 members	Monthly	2nd Thursday 3 p.m.	Civic Center	Teter	Huseman	Not Required	Not Required
Youth Commission	Plan and organize youth summits and neighborhood meetings; develop and recommend the adoption of policies, programs and services that empower, support and inform the youth of the city; advise the city council on issues that relate to you. Build partnerships with individuals, groups and organizations that impact both youth and families.	2 members	Twice Monthly	1st & 3rd Thursday 6:30 p.m.	Civic Center	Frank	Guardiola	Not Required	Not Required
City Affiliated Boards and Commissions (Although city staff provides administrative support, these are separate legal entities)						Member 1	Member 2	Alternate 1	Alternate 2
Commerce City Cultural Council	To advance charity and education for preservation of art, music, theatre, and dance in Commerce City.	2 members	Monthly	2nd Tuesday 6 p.m.	Civic Center	Elliott	Guardiola	Not Required	Not Required
*Housing Authority	To improve the quality and quantity of the available housing and to provide safe, quality, attainable housing for all Commerce City residents.	1 member + 1 alternate	Monthly	2nd Wednesday 5:30 p.m.	Civic Center	Douglas	Not Required	Madera	Not Required
City Council Sub-Committees						Member 1	Member 2	Alternate 1	Alternate 2
Retreat Planning Committee	Smaller group of council members that work with city and deputy city managers to plan council retreats.	3-4 members	As needed	As needed	Civic Center	Elliott Guardiola Teter	Douglas Madera	Not Required	Not Required
City Manager, City Attorney and Municipal Court Judge Evaluation Committee	Smaller group of council members that work on the City Manager and City Attorney Evaluations.	3-4 members	As needed	As needed	Civic Center	Elliott Guardiola Frank	All	Not Required	Not Required
Boards & Commissions Committee	Interview and make recommendations for citizen participation in Boards and Commissions.	4 members	Monthly	3rd Monday 4:30 p.m.	Civic Center	Frank Guardiola	Huseman Douglas	Teter	Not Required
Legislative Committee	Make recommendations on State and Federal Bills consistent with approved policy statements.	3 members	Weekly; as needed	Mondays during session 5 p.m.	Civic Center	Ford Douglas Teter	Elliott Huseman	Not Required	Not Required

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Other Boards and Committees						Member 1	Member 2	Alternate 1	Alternate 2
ADCO Economic Development	This group is a collaborative, dynamic, regional catalyst for building partnerships, and developing a climate that results in quality jobs, a strong tax base, and an enviable community.	1 member + 2 alternates	Bi-monthly	4th Thursday 11:30 a.m.	ACED Board Room	Teter	Not Required	Davis	Not Required
Adams County Executive Committee Breakfast	Adams County Council of Governments monthly breakfast hosted by rotating cities that includes ADCO Mayors, Commissioners, and City Managers. The group reviews and discusses current ADCO issues.	1 member	Monthly	3rd Friday 7:30 a.m.	Varies	Teter	Not Required	Not Required	Not Required
Adams 14 Foundation	The Foundation promotes and assists in the development, financing and acquisition of educational facilities and improvements that benefit the residents and patrons of the district.	1 member	Monthly	3rd Thursday Noon	Adams 14 Office	Madera	Not Required	Guardiola	Not Required
Airport Coordinating Committee	Coordinates interest of Adams County and member jurisdictions relating to the intergovernmental agreement governing Denver International Airport operations, land use, marketing and Aerotropolis.	2 members	Monthly	Varies; typically Wednesday mornings	Adams County	Ford	Not Required	Teter	Not Required
27J Education Foundation	The Foundation preserves and improves the educational expectations of the community by supporting students and other community members in the 27J community in furthering their educational experiences.	1 member	Monthly	2nd Wednesday 4 p.m.	27J Office	Davis	Not Required	Not Required	Not Required
CML Policy Committee	The Colorado Municipal League is a nonprofit organization that represents cities and towns. As a member, the city participates in the organization's policy committee, which guides actions during the legislative session and recommends policy changes for approval by the nonprofit's membership.	1 member + 1 alternate	As need 2-3 times/year	Fridays 9 a.m.	CML Office	Douglas	Not Required	No Interest	Not Required
Commerce City Business and Professionals Association	Members serve as an effective liaison between businesses, the community, and economic development.	1 member + 1 alternate	Monthly	1st Thursday 7:30 a.m.	Fire Station 4711 E. 69th Ave	Teter	Not Required	Guardiola	Not Required
Commerce City Chamber of Commerce	This group formed to engage and advocate for businesses and the Commerce City community and encourage growth and long-term economic vitality. The group's by-laws indicate that a board seat will be reserved for a (council) representative from Commerce City.	1 member + 1 alternate	Monthly	2018 schedule TBD; currently meets 2nd Thursday 5:30-7:30 p.m.	Commerce City Historical Society	Frank	Not Required	Huseman	Not Required
Denver Regional Council of Governments (DRCOG) Board of Directors	DRCOG fosters regional cooperation among county and municipal governments in the Denver metropolitan area.	1 member + 1 alternate	Monthly	3rd Wednesday 6:30 p.m.	DRCOG Office	Teter	Not Required	Huseman	Not Required
DRCOG Metro Visions Issues Committee	The committee evaluate issues that relate to the Metro Vision Plan and forwards recommendations to the DRCOG Board of Directors.	1 member	Monthly	1st Wednesday 4 p.m.	DRCOG Office	Teter	Not Required	Huseman	Not Required
E-470 Highway Authority	The E-470 Public Highway Authority consists of : Adams, Arapahoe, and Douglas counties and the cities of Aurora, Brighton, Commerce City, Thornton, and the town of Parker. Affiliate, non-voting members are the cities of Arvada, Broomfield and Greeley, and Weld County.	1 member + 1 alternate	Twice Monthly	2nd & 4th Thursday 9 a.m.	E-470 Office	Douglas	Not Required	Davis	Not Required
Metro Mayors Caucus	Voluntary and collaborative regional organization comprised of mayors from throughout Colorado's Denver metropolitan area.	1 member	Bimonthly	1st Wednesday 7:30 a.m.	Denver Metro Chamber	Ford	Not Required	Not Required	Not Required

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Other Boards and Committees (contd.)							Member 1	Member 2	Alternate 1	Alternate 2
N.O.I.S.E. (National Organization to Insure a Sound Controlled Environment)	America's community voice on aviation noise issues. NOISE is a coalition of locally elected officials and industry stakeholders working cooperatively with local and federal government to find workable solutions to the issue of excessive airport noise.	1 member + 1 alternate	Biannual	March NLC November NLC	DC TBD	Huseman	Not Required	Not Required	Not Required	
Northern Area Transportation Alliance	Provide a collective voice in the no area on transportation/transit issues to CDOT, state and federal legislators and DRCOG. Also home to Smart Commute Metro North, the transportation management organization for northern part of Commerce City.	Mayor + 1 alternate	Bimonthly	4th Thursday 7:30 a.m.	ACED Board Room	Teter	Not Required	Frank	Not Required	
Rotary Club International Commerce City Chapter	Community organization that places service above self.	2 members	Weekly	Every Wednesday noon	El Jardin	Ford	Not Required	Not Required	Not Required	
SD27J Facilities Foundation	The Capital Facility Fee Foundation is a unique public private partnership founded in January 2001 to promote and assist in the development, financing and acquisition of educational facilities and improvements that benefit the residents and patrons of the district.	1 member	Monthly	3rd Friday 2 p.m.	27J Office	Frank	Not Required	Not Required	Not Required	
Sand Creek Regional Greenway Board of Directors	A Colorado non-profit corporation created by the cities of Aurora, Commerce City, Denver, and the non-profit Stapleton Development Corporation, to manage development of Sand Creek Regional Greenway.	2 members	Monthly	3rd Tuesday noon	Sand Creek Office	Madera		Not Required	Not Required	
Education Commission	TBD - pending interest from both districts. Currently Council meets with each district the fifth week Monday/Tuesday of each month to discuss joint issues of concern and share information.	2 members	TBD	TBD	TBD	Douglas (A14)	Frank (27J)	Elliott (A14)	Guardiola (27J)	
Commerce City-School District 27J Use Tax Committee	Created by an intergovernmental agreement to discuss how to spend use tax paid by the school district.	2 members	As Needed	TBD	TBD	Frank	Guardiola	Not Required	Not Required	
Water Commission	Members discuss issues and concerns that impact or affect both the water district and city in advance of those being taken to respective boards and Council, looking at more big picture or broader scale issues.	Mayor + 1 member	Quarterly	3rd Tuesday 4 p.m.	SACWSD	Ford	Douglas	Not Required	Not Required	
Northeast Transportation Connection	Transportation Management Organization that works with the public and private sectors to reduce single occupant vehicle travel, to improve mobility, and to establish sustainable transportation throughout the northeast Denver area. The city does have a seat on the board.	1 member	Bimonthly	4th Wednesday 3:30 p.m.	Northfields	Douglas	Not Required	Not Required	Not Required	
Friends of the Front Range Wildlife Refuges	Oversee programming of the Rocky Mountain Arsenal Wildlife Refuge and the Rocky Flats Refuge	2 members + 1 alternate	Monthly	3rd Thursday 4 p.m.	Arsenal - Visitor Center	Huseman	Elliott	Davis	Not Required	
Fire Commission	Members discuss issues and concerns that impact or affect both the fire district and the city. Need to re-establish to include staff of each agency similar to water commission.	2 members	As Needed	TBD	Varies	Teter	Madera	Not Required	Not Required	
Regional Air Quality Council (RAQC)	Work closely with DRCOG, local governments, state agencies and other stakeholders to develop air quality standards and improve air quality. The city does not appoint members, but can recommend members of the public to be appointed by the governor.	N/A	Monthly	1st Friday 9:30 a.m.	RAQC Office	Governor Appointment	Not Required	Not Required	Not Required	
ADCO Water Quality Advisory	This group reviews such things as service area modifications or sanitary sewer lift changes prior to these going to State.	1 member + 1 alternate	As needed	2nd Thursday 3 p.m.	SACWSD	Huseman	Not Required		Not Required	
NLC - Community and Economic Development	Responsible for developing policy positions on issues involving housing, community and economic development, land use, recreation and parks, historic preservation, and international competitiveness.	N/A	Quarterly	Varies	Varies	Not Required	Not Required	Not Required	Not Required	

Yellow = on hold pending further discussion
 Except where marked by *, Council members sit as a liaison.

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NLC - Transportation & Infrastructure Service Committee	Responsible for developing policy positions on issues involving transportation, including planning, funding, safety and security of public transit, streets and highways, aviation, railroads and ports.	1 member	Quarterly	Varies	Varies	Douglas	Not Required	Not Required	Not Required

Boards and Committees for City Council Appointment

						2017 - 2018 APPOINTMENTS			
<i>Other meetings/social opportunities for all City Council</i>						Member 1	Member 2	Alternate 1	Alternate 2
ADCOG Dinner	Local elected government officials meeting to discuss current issues.	City Council	Quarterly	4th Wednesday 6 p.m.	Varies	Council	Not Required	Not Required	Not Required
Area Boards	SD 14, South Adams County Water & Sanitation District, South Adams County Fire District, Commerce City Business & Professionals Assoc, City – meet to discuss current and future agency issues & plans.	City Council	Quarterly	3rd Tuesday 11:30 a.m.	Varies between agencies	Ford	Teter	Not Required	Not Required
Memorial Day Parade Advisory Committee	Council member(s) will be the liaison between City Council and staff in the coordination of the annual Memorial Day Parade. The council member(s) role may include the appointment of citizens to the Advisory Committee; the selection of the Grand Marshal, Master of Ceremony, Special Judges, and Theme; the solicitation of participation from other dignitaries, government agencies, boards and commissions, etc.; and, providing input for planning and implementation of the parade.	1-2 members	Monthly	Thursday – TBD (January – May)	Civic Center	Elliott	Douglas	Not Required	Not Required

Congressional City Conference - NLC, March timeframe - Out of State

CML Annual Conference, June timeframe in Breckenridge/Vail

Congress of Cities and Exposition - NLC, November timeframe - Out of State