



Meeting Minutes - Draft

Parks, Recreation, and Golf Advisory Committee

Tuesday, October 15, 2024

6:00 PM

Bison Ridge Recreation Center
Active Adult Center - 13905 E. 112th Ave.
Commerce City, CO 80022

Registration link:

https://c3gov.zoom.us/webinar/register/WN_CPFV1AhaSu2UKGg7Liou3w

1. Call To Order/Roll Call/Pledge of Allegiance - 6:00 PM

Members Present: (9)

Meeting was called to order at 6:00 pm by Co-Chair Collins.

Members Present: DeLilah Collins, Charles Dukes, Oz Flores, Bob Grandinetti, Shawn McDowell, Michael Stegman, Rocky Teter, Paul Welander and Karl Zimmermann

Absent: Josh Houde and Desiree Martinelli

Staff present: Kathy LeVeque Paul Hebinck, Tim Duda, Zach Venn, Pam Young and Maria Jepson

Guests: None

The pledge of allegiance was recited.

Member McDowell left at 6:45 for another engagement.

2. Public Comment -

None

3. Approval of Minutes

[Min 24-184](#)

Minutes of September 17, 2024 Meeting

Attachments: [Minutes](#)

A motion was made by Member Dukes seconded by Member Flores to approve the September 17, 2024, minutes as they were originally drafted. VOTE: 8 Ayes, 1 Non-Response. The motion passed.

A motion was made by Member Dukes seconded by Member Zimmermann to reconsider the earlier approval of the minutes and reopen the minutes discussion. VOTE: 7 Ayes, 2 Nays. The motion passed.

A motion was made by Member Dukes seconded by Member Stegman to approve the minutes in an amended form. VOTE: 8 Ayes, 1 Nay. The motion passed.

4. Unfinished Business

[24-233](#)

Swag Purchases - Tim Duda

Recreation Manager Duda presented on this item.

[24-259](#)

Summer Wrap Up of Programs - Tim Duda

Recreation Manager Duda presented on this item.

[24-260](#)

Prairie Dogs in Second Creek Open Space - Kathy LéVeque

Deputy Director LeVeque provided an update on this item.

[24-231](#)

Applying the Boards & Commissions Benefit Differently - Kathy LéVeque

Deputy Director LeVeque provided an update on this item.

5. New Business

[24-261](#)

Active Adult/Inclusion - Zach Venn

Recreation Supervisor Venn presented on this item.

[24-262](#)

Bob's Rules - Kathy LéVeque

Deputy Director LeVeque presented on this item.

A motion was made by Member Grandinetti, seconded by Member Stegman to adopt Bob's Rules of Order. During discussion Member Grandinetti withdrew this motion.

A motion was made by Member Zimmermann to table the adoption Bob's Rules of Order until after additional training. No second was made.

A motion was made by Member Grandinetti, seconded by Member Stegman to table this topic until the November 19, 2024 meeting. VOTE: 7 Ayes, 1 Nay. The motion passed.

A motion was made by Co-chair Collins, seconded by Member Stegman to extend the meeting time to cover the remaining New Business and Council Member Reports agenda items. VOTE: 8 Ayes, 0 Nay. The motion passed.

[24-263](#)

November & December Meetings - Kathy LéVeque

Deputy Director LeVeque presented on this item.

6. Community Engagement Updates & General Discussion Items

Meeting time expired, no updates made.

7. Council Member Reports & Information

Council Members Teter and Dukes presented on this item.

8. Committee Member Reports & Information

Meeting time expired, no reports made.

9. PRG Announcements

Distributed to all members via email on October 10, 2024.

10. Adjourn

The meeting adjourned at 7:47 p.m.

Respectfully submitted by Maria Jepson and Candice Turnage.

Any member of the public requesting accommodations, with respect to rights under the Americans with Disabilities Act, to attend or participate in any public meeting, and/or to obtain this notice in alternate formats, is asked to please contact the City Clerk at 303-289-3611 as soon as possible before the meeting.