



2025 Commerce City Budget

Resolution 24-050

10/21/2024

Key Considerations for 2025 Budget

- Projected 2025 revenues based upon best data available through mid-2024
 - Completed thorough base budget analysis and base budget setting for 2025
 - Reviewed, evaluated, and prioritized budget requests and made recommendations to address staffing and other critical service needs
 - Evaluated and prioritized capital needs to strategically invest in capital projects
 - Maintained effective employee compensation and benefits plan to attract and retain high quality employees
 - Ensured principal and interest payments for debt obligations are well covered
 - Finalized proposed 2025 budget that uses available resources to meet current and ongoing needs of the city in a fiscally responsible way
 - Maintained healthy Fund Balance levels to promote solid approach to spending/saving
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Budget Schedule Recap

Date	Activity
07/22/24	Draft CIP 2025-2029 Study Session
08/05/24	Preliminary Budget Session
08/12/24	Preliminary Budget Session
09/09/24	Council Budget Retreat
10/21/24	Open Public Hearing on Budget
11/04/24	Final Budget Hearing/Adoption

Changes Since Council Budget Workshop

- Implemented staff recommendations to fund the “YES” items
- Incorporated additional Council adds:
 1. Funds For Core City Programs (addition of \$191,000)
 2. Funds For Safe Streets Initiative (addition of \$381,000)
 3. Additional funding for Pavement Management and increasing Concrete Flatwork and Crack Repair to 2024 Budget Levels (addition of \$1,570,000)
- Refreshed position budgeting data
- Updated Internal Service Fund allocations

General Fund Balance Update

2023 Ending General Fund Balance (Unaudited)	\$ 103,782,887
Inventory, Prepaid Items, Long-term Receivables	(251,433)
TABOR 3% Emergency Reserve	(4,135,260)
2K Capital Outlay and Operations	(11,475,169)
Operating Reserves	(10,831,570)
Safeguard Reserves	(17,740,192)
Defined Contribution Plan	(4,928,235)
Parks, Recreation & Golf Equipment Reserve	(1,330,095)
Employee Assisted Housing Program Reserve	(135,631)
Remaining Unassigned General Fund Balance (at 12/31/23)	\$ 52,955,302
Amount Budgeted to Balance 2024 Budget	(4,076,884)
Ordinance 2592 - Police Records Management System	(694,000)
Ordinance 2611 - 2024 Mid-Year Appropriations	(8,828,665)
Ordinance 2646 - Adams Tower 6th Floor Renovation	(1,276,250)
Amount Used to Balance 2025 Budget	(2,713,061)
Remaining Unassigned Fund Balance	\$ 35,366,442

2023 2K Fund Balance (Unaudited)	\$ 11,475,169
2024 Budgeted Transfer to Capital Expenditures Fund	(5,150,000)
2025 Budgeted Transfer to Capital Expenditures Fund	(750,000)
Remaining Restricted Fund Balance	\$ 5,575,169

Reserves

(information request from Budget Workshop)

- **TABOR Reserve:** Restricted for Emergencies – Article X, Section 20 of the State Constitution requires a reserve of three percent (3%) of fiscal spending for emergencies. The use of this reserve is restricted to the purpose for which it was established and can be used solely for declared emergencies.
- The City Council has determined that **Safeguard Reserves** be established at the level of ten percent (10%) of expenditures (excluding the capital improvement funds) and fifty percent (50%) of debt service required for that fiscal year. Safeguard Reserves may be used for operations or debt service only in times of emergency such as natural disasters, acts of terrorism or war, widespread riots or similar emergencies impacting the community.
- The City Council has determined that **Operating Reserves** be established to provide for unforeseen reductions in revenues in the current year if budgeted revenues are less than actual revenues and expenditures, including encumbrances, are greater than actual. The target for Operating Reserves will be ten percent (10%) of operating expenditures (excluding the capital improvement funds). Operating Reserves may be used during economic downturns to fill the gap between operating revenues and expenditures.

2025 General Fund Proposed Budget

FINANCIAL SOURCES

	2025 BUDGET
General Fund Revenue	\$ 133,829,283
Transfers From	
Fund Balance	2,713,061
2K Allocation	1,601,679
Total	\$ 138,144,023

FINANCIAL USES

	2025 BUDGET
Primary Government	
Administration	\$ 13,845,177
Human Resources	3,238,089
Finance	10,167,963
Community Development	8,645,952
Public Safety	37,212,674
Public Works	23,641,248
Parks, Recreation & Golf	20,289,940
Debt Service (2017A & 2017B)	1,839,676
2K Allocations Long Term Capital (20%)	189,933
2K Allocations Administrative (15%)	1,411,746
Transfers To	
Elected Officials Retirement Fund	41,760
CIP - Indirect allocation Long term Capital (20%)	189,933
CIP - General Fund	3,000,000
CIP - IT TIIP	707,500
CIP - 2K Fund Balance	750,000
Debt Service Fund - 2015	2,938,211
Debt Service Fund - 2016 2K	1,461,080
Debt Service Fund - 2022 A/B/C	8,573,141
Total	\$ 138,144,023

2025 Capital Investment Program

FINANCIAL SOURCES		2025 BUDGET	
Transportation Tax	\$	3,362,155	
Fund Balance- Transportation Tax		547,845	
Adams County Open Space Tax		1,235,486	
Fund Balance- Open Space Tax		178,514	
HUTF		2,150,645	
Fund Balance- HUTF		199,355	
Road and Bridge		924,585	
Fund Balance - Road and Bridge		25,415	
Cable Subscriber Fee (PEG)		28,456	
Miscellaneous		4,100,000	
Transfers From			
General Fund- 2K		750,000	
General Fund		3,000,000	
General Fund IT TIIP		707,500	
Solid Waste Fund		1,555,000	
Conservation Trust Fund		1,000,000	
IT Retained Earnings		1,575,000	
General Fund Indirect Allocation 15%		189,933	
Total	\$	21,529,889	
FINANCIAL USES		2025 BUDGET	
Approved Projects		21,311,500	
Transfers To			
Fund Balance - CIP Cable Subscriber Fee (PEG)		28,456	
Fund Balance - CIP Fund Balance		189,933	
Total	\$	21,529,889	

2025 Capital Investment Program

#	Project Name	2025	Cat	#	Project Name	2025	Cat
1	E 56th Brighton to Hwy 2	1,250,000	2	14	Pavement Management	4,000,000	1(a)
2	60th Ave/Monaco Traffic Signal Upgrades	30,000	2	15	Railroad Crossing Replacement	270,000	1(a)
4	Bridge Maintenance	200,000	1(a)	16	Railroad Grade Separation Feasibility Study	100,000	2
5	Chambers Road Improvements (E 105th to E 116th)	4,100,000	2	17	Rosemary Widening	250,000	2
6	Concrete Flatwork	600,000	1(a)	18	Sidewalk Repair	250,000	1(a)
7	Core City Improvements	270,000	1(a)	19	Street Reconstruction	550,000	1(a)
8	Crack Repair Program	750,000	1(a)	20	Traffic Calming	37,500	1(a)
9	Fairfax Park Drainage Reconstruction	250,000	2	21	Traffic Signal Maintenance	780,000	1(a)
10	Intelligent Transportation System (ITS) Master Plan	125,000	2	23	Buffalo Run Golf Course Drainage Improvements	500,000	2
11	Irondale Regional Drainage	700,000	2	24	PRG Preservation	2,414,000	1(a)
12	Long Lane Striping	172,500	1(a)	25	Wayfinding	750,000	2
13	O&M Facility Capital	680,000	1(a)	26	IT TIIP	2,282,500	2
Grand Total				21,311,500			

1(a) – Preventative Maintenance

2 – Capital Improvement

General Fund Mill Levy

General Fund Mill Levy	3.28
Temporary Mill Levy Rate Reduction	<0.58>
2024 General Fund Mill Levy	2.70



Next Steps

Date	Activity
11/04/24	Continue Public Hearing/Budget Adoption



Discussion