



RESOLUTION APPROVING AWARD OF CONTRACT FOR NETWORK AND VOICE COMMUNICATIONS SYSTEMS

OVERVIEW

The Information Technology Department's "Multiyear Infrastructure Plan – 2015" Identified an urgent need to upgrade the City's existing voice and data communication network. The existing network was installed in 2007. Currently, much of the network equipment is in the "End of Product Life Cycle". In addition software supporting this equipment is in need of upgrade to bring it to current standards. To address this need, Technology Plus, Inc was engaged by the Information Technology Department to manage the RFP process. A requirements document titled "Network and Telecommunications Requirements and Recommendations" dated September 22, 2015, was developed and from this an RFP was posted by Commerce City.

The following shows the schedule of events pertaining to the release and submittal of the RFP.

RFP Release:	11/9/2015
Bidders Conference	11/16/2015
Deadline for Receipt of Questions:	11/30/2015
Response to Vendor Questions:	12/4/2015
Proposal Due Date:	12/18/2015

Selection Process:

The City received six responses to the RFP. A multi phased evaluation approach was used to evaluate the vendors consisting of the following:

1. Technology Plus completed the initial evaluation of the responses for pricing and responsiveness to the RFP. The top three vendors were recommended for further evaluation.
2. The written RFP response of the top three vendors were scored by the Evaluation Team. The tables below shows the categories evaluated, weighting used, and final results:

Category	Weight
IP-Based Communications System	10%
Virtualization	5%
Power Backup	3%
Remote Survivability	5%
Unified Messaging/Voicemail	5%
Unified Communications	10%
Mobility and Single Number Reach	5%
Attendant Features	5%
ACD Contact Center	5%
Overhead Paging	4%
Optional IP-based Communications	2%
Multipoint Video Conferencing	2%
Record on Demand	1%

Fax Server	1%
Software Defined Network	4%
Training	8%
Implementation	10%
Test Acceptance	5%
Vendor Qualifications and Information	10%

	ConvergeOne	OneNeck	DISYS
Evaluator 1 Total Score	79.0	78.3	69.3
Evaluator 2 Total Score	67.6	67.7	57.8
Evaluator 3 Total Score	75.7	84.3	75.4
Evaluator 4 Total Score	74.3	76.5	69.2
Total Method	296.6	306.8	271.7
Average Method	74.15	76.7	67.93
100 Points possible/Evaluator			

3. The top two vendors were recommended for vendor presentations based on the written evaluation scores conducted by Commerce City's evaluation team and a detailed pricing analysis conducted by Technology Plus.

4. The top two vendor presentations were evaluated on the following criteria:

Evaluation Criteria	Weighted Value
1. Ability to fully answer your specific questions	10%
2. Vendor understands the CoCC environment	15%
3. Vendor understand the CoCC requirements	15%
4. Vendor's support model meets the need of CoCC	15%
5. Evaluate your ability to work with this vendor team	10%
6. Evaluate the vendors ability to work with CoCC in the long term	10%
7. Vendor was prepared for the presentation	5%
8. Vendor covers all the key points on the agenda	5%
9. Vendor presentation clear and understandable	5%
10. Vendor's solution is complete	10%

With the following results:

	ConvergeOne	OneNeck
Evaluator 1 Total Scoring	55.0	75.0
Evaluator 2 Total Scoring	53.5	85.5
Evaluator 3 Total Scoring	54.0	80.0
Evaluator 4 Total Scoring	35.0	57.5
TOTAL METHOD	197.5	298.0
AVERAGING METHOD	49.38	74.50
*100 POINTS POSSIBLE/EVALUATOR		

Pricing Analysis:

	OneNeck IT Solutions	ConvergeOne
Base Equipment	\$232,866.00	\$327,164.00
Base Install	\$87,001.00	\$319,867.00
Total Base Install	\$319,867.00	\$507,164.00
1 st Year Base Maint	\$22,411.00	\$37,706.00
Total Base Install 1st Cost	\$342,278.00	\$544,870.00
Options: Equipment	\$119,486.72	\$196,400.37
Options: Install	\$27,657.00	\$1,595.00
Options: 1 st year Maint	\$9,451.26	(not listed in response)
Total Estimate (Base + Options)	\$498,872.98	\$742,865.37

Evaluation Team:

Natalie Ison – IT System Administration Supervisor
 Rodney Prince – IT Service Desk Supervisor
 Doug Hindman – IT Manager
 Joeseeph Isenbart – PD Technology Coordinator

Funding Source:

Fund Balance – Network Hardware Replacement.

Staff Recommendations:

Based on the results of the RFP process, staff recommends the City negotiate a contract agreement with OneNeck IT Solutions.

Next Steps:

With Council approval, IT staff will work with the OneNeck Engineering Team to complete a detailed discovery and design phase. A change order process will be used to determine final project costs of network equipment, software, and professional services. The total cost of the project will not exceed \$600,000.

The project has the following milestones:

- Project Initiation
- Discovery and Design Completion
- Implementation Completion
- Project Close out

Implementation is currently targeted for June with a target completion date June 30th.

