



## Council Communication File Number: Res 2022-01

**Agenda Date:** 1/3/2022

**Version:** 1

**Status:** ATS Review

**In Control:** City Council

**File Type:** Resolution

### RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR RIGHT-OF-WAY LANDSCAPE MAINTENANCE AND REPAIR SERVICES TO SIERRA LANDSCAPING AND MAINTENANCE

#### Summary & Background

The purpose of this resolution is to authorize award of a 1-year contract for Right-of-Way (ROW) landscape maintenance and repair services to Sierra Landscaping and Maintenance. Contract includes ROW landscaping and irrigation services for 112th & Potomac, 104th & Chambers, Quebec & 56th, US 85 & HWY 2, Tower Rd, and HWY 2.

- The base amount of the contract is \$224,148 for a 1-year term plus additional services/repairs up to an amount of \$60,000.
- At the discretion of the City, the contract also authorizes an additional 1-year renewal term for an additional amount of \$224,128 plus additional services/repairs up to an amount of \$60,000.
- If both 1-year terms of the contract are exercised, the total cost to the City would be \$568,296 - consisting of base contract costs of \$448,296 plus additional services/repairs up to \$120,000

In November 2021, a Request for Proposals (RFP) was posted on the City's website to provide citywide ROW landscape maintenance and repairs - a total of three (3) proposals were received. The City assembled a panel of three (3), consisting of representatives from Public Works Operations to review submissions against the criteria defined in the RFP document. Criteria included:

- Qualifications / Experience
- Comprehensive Understanding of Maintenance Areas
- Cost
- Quantity of equipment and dedicated staff to City contract
- Irrigation knowledge and experience

Results of the RFP response and in-person interview were assessed to determine best value to the City. City Staff determined the respondent whose proposal provides the best value to the City is TWA, Inc d/b/a Sierra Landscaping and Maintenance based on their qualifications and understanding of the contract scope and maintenance areas. The low bidder was eliminated from consideration due to lack of qualifications and insufficient

relatable experience for the tasks ascribed in the RFP.

**Staff Responsible (Department Head):** Joe Wilson, Director of Public Works

**Staff Presenting:** Willis Waterhouse, Parks and Streets Division Manager

**Financial Impact:** If both 1-year terms of the contract are exercised, the total cost to the City would be \$568,296 - consisting of base contract costs of \$448,296 plus additional services/repairs up to \$120,000

**Funding Source:** Public Works Streets Outside Services Budget

**Staff Recommendation:** Approve the resolution-authorizing award of a 1-year contract, with the option of one, 1-year renewal, for citywide right of way landscape maintenance and repairs to TWA Inc, d/b/a Sierra Landscape and Maintenance.

**Suggested Motion:** Motion to Approve Resolution Authorizing Award of a Contract for Citywide Right of Way Landscape Maintenance and Repairs to TWA, Inc d/b/a Sierra Landscaping and Maintenance.