



Meeting Minutes - Final

Parks, Recreation, and Golf Advisory Committee

Tuesday, February 21, 2017

6:00 PM

Commerce City Recreation Center

1. Call To Order/Roll Call

Meeting called to order at 6:00 p.m.

Attendees: Brendan Binns, Bruce Emery, Aaron Franek, Brent Loomis, Justin Maillet, Bret Walker, Jacob Wilson

Absent: Dana Bond, Jadie Carson, Steve Douglas

Staff Members Present: Carolyn Keith, Karen O'Donnell, Paul Hebinck, Amy Hendricks

2. Approval of Minutes

A motion was made by Member Loomis to approve the January 17, 2017 minutes as submitted. The motion was seconded by Member Franek. The minutes were approved unanimously.

This was approved

3. Unfinished Business

[16-57](#)

New & existing recreation centers (Facility Naming process and timeline)

Attachments: [PRESENTATION 10-18-16](#)
 [YOUR HUB ARTICLE](#)

Recreation Manager, Karen O'Donnell gave an update on the naming contest and the number of submissions received. A drop box for naming submissions was placed at Buffalo Run Golf Course. An article published on YourHub dated February 15, 2017, that highlighted the naming contest was distributed to members (attached).

This Administrative Business was continued

[17-22](#)

Membership Update - Welcome Brenda Binns and Jacob Wilson

The new committee members were introduced and welcomed.

This Administrative Business was discussed and closed

4. New Business

[17-23](#)

Buffalo Run - golf programming presentation

Attachments: [GOLF PROGRAMMING PRESENTATION](#)

Golf Course Manager, Paul Hebinck gave a slide show presentation of the programs offered at Buffalo Run Golf Course (attached).

Golf Course Manager Hebinck discussed factors that affect participation. Members discussed options that would attract participation. Golf Manager Hebinck will discuss these ideas with golf staff and provide an update at the June 20 meeting.

This Administrative Business was continued

5 Future Meeting Topics

- PRG Fees/Charges - March 21; admission fees for recreation facilities and Paradise Island at Pioneer Park
- Recreation Center Naming - April 18 (extended meeting time)
- Parks, Trails and Open Space Overview - May 16
- Service Sustainability/SDscorecard - June 20/July 18
- Upcoming City Council Meetings:
 - 2K Operations and Maintenance
 - Recreation Center Naming
 - PRG Fees/Charges by August for City Council
 - Introduction of PRG Advisory Committee

This was continued

6 Committee Member Reports and Information

Committee Members shared general information and updates. Director Keith reported that Essenza Architecture, LLC has been chosen as the architect for the remodel of the existing recreation center.

7 [17-30](#)

PRG Advisory Committee Announcements Feb. 21, 2017

Attachments: [PRG ADVISORY COMMITTEE ANNOUNCEMENTS 02-21-17](#)

Distributed to all members by email on February 17, 2017. Available on the City website: www.c3gov.com

8 Adjourn

*The meeting adjourned at 7:47 p.m.
Respectfully submitted by:*

Amy Hendricks