



Commerce City

7887 E. 60th Ave.
Commerce City, CO 80022
c3gov.com

Council Communication File Number: Res 2021-109

Agenda Date: 12/6/2021

Version: 1

Status: Draft

In Control: City Council

File Type: Resolution

A RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR CITYWIDE CUSTODIAL SERVICES TO TOWN AND COUNTRY DEVELOPMENT CORPORATION

The purpose of this resolution is to authorize award of a 3-year contract for citywide custodial services to Town and Country Development Corporation d/b/a The Key People Company; the base amount of the contract is \$1,603,404.77 for the 3-year term plus additional services up to an amount of \$15,000.00 per year.

Summary & Background

A Request for Proposals (RFP) was posted on the City's website and the Bid Net E-Purchasing System, the City received eight (8) proposals. City assembled a panel of five (5), consisting of representatives from PRG, PD, and PW judges to review and score each proposal against criteria defined in the RFP document. Criteria included;

- Approach to Services
- Timeline
- Qualifications/Experience
- Outreach Approach
- Cost
- Innovation/Creativity
- Affirmative participation plan

The initial review and assessment of each proposal yielded three (3) finalists which were then invited to an in-person interview process. Results of the initial assessment as well as results of the in-person interview were compiled and assessed; City Staff determined that the respondent whose proposal provides the best value to the City is Town and Country Development Corporation d/b/a The Key People Company.

Staff Responsible (Department Head): Joe Wilson, Director of Public Works

Staff Presenting: David Bebak, Fleet and Facilities Manager

Financial Impact: The base cost to the City for this contract is \$1,603,404.77 for the 3-year term plus additional services up to an amount of \$15,000.00 per year.

Funding Source: Facilities Operating Budget

Staff Recommendation: Approve the resolution-authorizing award of a contract for city

wide custodial services to Town and Country Development Corporation d/b/a The Key People Company.

Suggested Motion: Motion to approve Resolution Authorizing Award of Contract for city wide custodial services to Town and Country Development Corporation d/b/a The Key People Company.