

# City Manager Week in Review Report

WEEK OF: April 26, 2024



## RESOURCES

Agendas and meeting schedules – [commerce.legistar.com](https://commerce.legistar.com)

City online events calendar – [c3gov.com/Calendar](https://c3gov.com/Calendar)

Get City Alerts – [c3gov.com/Subscribe](https://c3gov.com/Subscribe)

Report a Concern – [c3gov.com/AccessC3](https://c3gov.com/AccessC3)



# New & Notable

## One more week to register an entry for the 2024 Memorial Day Parade!

The 58th Annual Commerce City Memorial Day Parade takes place on Monday, May 27, with a ceremony at Veterans Memorial Park (6015 Forest Dr.) taking place before Colorado's largest Memorial Day parade. The city is looking for community groups, businesses, and organizations from across the region to participate in this year's event with different types of entries and floats to help add to this long-standing tradition attended by thousands of community members. It's free to enter and we ask that all entries honor the parade's purpose of honoring the fallen and veterans of the armed services with patriotic decorations. Submit your parade entry through Friday, May 3 and learn more about the parade at [c3gov.com/Parade](https://c3gov.com/Parade).

## DEA Drug Take Back Day is Saturday, April 27

While you don't necessarily have to wait until then (as we have containers inside the police department lobby available any time for medication drop-off), this Saturday from 10 a.m. until 2 p.m. is the official US Drug Enforcement Agency Drug Take-Back Day.

Anyone with expired or unused prescription and over-the-counter medication is encouraged to get rid of it safely and for free at the King Soopers on E. 104th Avenue in Commerce City.

Leftover medications should never be flushed down the toilet, thrown into the trash, or washed down the drain as they may end up polluting our water sources or damaging the environment. Similar events are taking place all over the country this Saturday, and they typically occur twice a year.

So while you don't have to do your drop-offs on an actual take-back day, it's a good semi-annual reminder to clean out your medicine cabinet.



## Commerce City's Grant Office

[Grants](#) - March Update

[Council Work Schedules](#)



# Business/Economic Development



– Staff assisted a developer with obtaining additional information and details on proposed plans for commercial pad sites near their planned commercial development. The goal of the developer is to be able to promote surrounding plans to market their site for new commercial tenants.

– Staff met with a tenant and is assisting them in the search for 20,000 – 30,000 square foot of existing industrial space. The tenant hopes to secure space by Q3 2024.

– Staff met with a developer representative to receive an update on a new 55,000 square foot light industrial development that recently broke ground on 88th Ave. They discussed design elements of the development that could accommodate 2 -3 tenants.

– Staff worked with a property owner and broker to create new marketing collateral for their commercial development site located along E. 120th Ave. The collateral will be used to promote the site to potential restaurant, food and beverage tenants.

– Staff attended the Derby Review Board meeting and participated in the staff report for a new sign that would be supported by the Catalyst Fund for a Derby business.

– Staff launched Elevate Commerce at the Business Appreciation Breakfast. [Elevate.c3gov.com](https://elevate.c3gov.com) is live and available for business use. A postcard announcing the program and business survey is being mailed to all City businesses. The survey is available here: [bit.ly/ECSurvey24](https://bit.ly/ECSurvey24) and is included as a button on the Elevate Commerce website. The "Business Blitz" is now underway. From April 23 to April 29, the City of Commerce City and seven partner organizations will reach out to 100 businesses directly to announce Elevate Commerce, demonstrate partnerships, and promote the website and survey.

– Staff attended the NAIOP Capital Markets Town Hall. Staff heard from market participants, including local and regional lenders, capital allocators, principals and brokers that are actively getting deals done in today's financing environment.

– Staff met with engineering staff to provide land development and business liaison support for a large scale development.

– Staff conducted a business visit with an electronic recycling company. Staff connected them with the Energy, Equity, and Environment Division, Manufacturer's Edge, and conducted a site search for them.

– Staff scheduled and sent out invitations to 40+ stakeholders for three focus groups to obtain additional feedback on the Economic Development Strategic Plan vision and goals.



# Community Appearance/Clean Ups

## Hot Shot Crew

Monday – Friday

- During the past work week, the Hot Shot Crew was divided into 2, two-person teams that worked 8 hours per day. Clean-up efforts are dedicated to both scheduled locations of known hotspots and in response to SeeClickFix requests.
- Hot Shot Crews conducted inspections and removed abandoned items at the following scheduled, routine locations:
  - E. 48th Avenue and Ivy Street
  - E. 50th Avenue and Forest Street
  - E. 52nd Place and Oneida Street
  - E. 60th Avenue from Brighton Boulevard to Clermont Street
  - E. 64th Avenue and Colorado Boulevard (I-270)
  - E. 83rd Avenue and Rosemary Street
  - E. 84th Avenue and Pontiac Street
  - E. 96th Avenue and Peoria Street
  - E. 112th Avenue and Tower Road
  - E. 120th Avenue and Cameron Street
  - Elm Street - E. 69th Avenue to 72nd Avenue
- In addition to routine areas, crews performed clean-up at the following locations:
  - E. 62nd Avenue and Olive Street
  - E. 70th Avenue and Monaco Street
  - E. 106th Avenue and Tower Road
  - E. 112th Highway 85 E to Brighton Road, Belle Creek North to E. 120th Avenue
  - Locust Street and Leyden Drive
  - Highway 2 and Holly Street



## Distinctive Highlights

- This week, the Hotshot crews were busy conducting inspections and removing abandoned items in various locations across Commerce City. Crews focused on alleyways where items such as couches, love seats, furniture, tree branches, and more were disposed of.
- Crews targeted a large dumping of trash and debris located in an alley on E. 70th Avenue and Monaco Street. Crews brought out a tractor to effectively remove all debris and dispose accordingly.
- Moreover, the crews successfully disposed of 21 tires at the recycling center that were found on the city right of way (ROW). Thank you to the dedicated team for their hard work in keeping our city clean and safe. Check out the above pictures of the crew's progress from this week.



# Housing & Community Well-Being

Community Well-Being	Weekly	YTD	Housing / CDBG	Weekly	YTD
<b>Homeless Navigator</b>			ERA: Rent/ Mortgage	\$0.00	\$245,027.87
Unhoused Resident Contacts	59	499	ERA: Utility	\$0.00	\$8,875.00
Voucher Matches to Housing	1	5	ERA: Car repairs	\$0.00	\$0.00
Voucher Orientations for Housing	0	2	ERA: Unhoused to permanent housing	0	2
Unhoused Resident: Shelter	0	4	ERA totals	\$0.00	\$251,000.00
Unhoused Resident: Transitional Housing	0	2	ERA: Families Served	0	54
Unhoused Resident: Permanent Housing	0	3	ERA: Total Applications	0	73
<b>Family &amp; Senior Navigator</b>			In-Person Resident Service	35	378
Senior Contacts	15	205	Phone Contacts	157	2364
Senior Resource Referrals Made	20	257	CDBG Services	14	215
Family Contacts	9	204	CDBG Draw Downs	\$77,309	\$129,336.00
Family Resource Referrals Made	16	261	CDBG Inspections	0	11



# Environment & Sustainability

## Energy, Equity, and Environmental Weekly Report – April 22

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



# Growth and Development

Ward Report: **March Ward Report**

\* New Report will be updated by second Wednesday of the month

PERMITS	Weekly Totals	2024 YTD Total	CODE ENFORCEMENT	Weekly Totals	2024 YTD Total
SFD Permits Issued	23	178	Total Case Action	733	9908
Multi-Family Permits Issued	0	0	Pro-Active Cases	86	1437
Duplex Permits Issued (SFA)	0	0	CAI	5	49
Townhome Permits Issued (SFA)	0	0	SCF-CRM	35	286
Residential CO issued	19	188	Violations Issued	241	2823
Total Permits Issued	50	628	Weed Violations Undeveloped	1	3
Permits Processed	51	814	Weed Violations Developed	4	16
Residential Permits Processed	42	622	Abatement Hearings	8	81
Non-Residential Permits Processed	9	192	Abatement Ordered	0	35
Residential CO Processed	19	188	CRT Violations	0	87
Residential Inspections	506	7428	CRT Outreach	0	19
Non-Residential Inspections	47	665			

## PLANNING

<b>Completed Cases</b>	3
<b>New Cases (Deemed Incomplete/Not Included in Total)</b>	0
<b>New Cases (Deemed Complete/Included in Total)</b>	2
<b>Total Active Cases</b>	153
<b>POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements</b>	29

## SELECT CASE STATUS UPDATES

CanAm	Filing 2 plat recorded
QuikTrip 81st and Tower	PUD Permit comments issues
Legato	PUD Permit application received for Filing 3

## PUBLIC HEARINGS (Recent & Upcoming)

May 6, 2024	Res 2024-037: Permit for a major extension of an existing domestic water system

## NEW SUBMITTALS

S24-0005	Aberdeen Subdivision Filing No. 2
D24-0006	Thompson Thrift Multi-Family at 104th and Chambers



# Public Safety

## **CCPD Celebrates National Public Safety Telecommunicators Week**

The Commerce City Police Department is appreciative of the incredible partnership we have with the Adams County Communication Center, also known as ADCOM911.

They are the true first, First Responders, and whether they are relaying information to our officers during a dangerous criminal incident or simply running vehicle and driver information for us on a routine traffic stop, it all starts with them.

That's why last week during National Public Safety Telecommunicators Week our command staff swung by their facility to thank them in person during a luncheon in their honor, and we also delivered dispatchers a meal one night as well. Please join us in thanking a dispatcher today and every day.



## **Oversized Vehicles - Update**

- E 60th Ave/Brighton Rd – Semi-trailer full of tires - Has been Towed/destroyed
- 96th Ave/Heinz Way – 6 Semi trailers – All were moved, however more have come back. CSOs working with company's about rules and regulations.
- 106th and Tower – boat. Has been towed

## **Oversized Vehicle Reports - New**

- 83rd and Rosemary – RV and camper have been there for a couple of weeks. Has now been moved
- 53rd and Quebec – 2 Campers – tagged waiting for EA to have availability to tow.
- 63rd and Kearney - tagged waiting for EA to have availability to tow.
- 70th and Fairfax - tagged waiting for EA to have availability to tow.



# Infrastructure

## PW Updates

### Preservation and Safety

- The entire Streets team participated in National Work Zone Awareness week by receiving training in work zone safety, group pictures on Go Orange Day and held a moment of silence for fallen workers.

### Engineering

- The city was notified it was selected by the Denver Regional Council of Governments (DRCOG) to submit two grant projects as part of DRCOG's Safe Streets for All grant application to the Federal Highway Administration. DRCOG is submitting grant applications on behalf of selected communities. The projects include replacing all the flashing school zone signs in the city and replacing all regulatory traffic signs in the Core City. The projects total \$2.85M.
- The City Engineer was selected by the Colorado Chapter of the American Public Works Association (APWA) to serve as the Public Works Chairperson for the Colorado Municipal League's (CML) Professional Section Chair Program. The Section Chairperson is responsible for leading a group of Public Works officials from around the state to provide CML with training and information programs to serve CML members
- List of Active Permits/Projects Requiring Traffic Control – Attached.

### Active Permits

### Parks

- In the past week, the Parks staff have been diligently working to upkeep and enhance our city's parks. Notable highlights from their operations this week include aeration and seeding completed at Eagle Pointe Recreation Center and Veteran's Memorial Park.
- Staff also planted a total of 100 lb. of seed at Freedom Park to improve turf quality for future summer usage and activities.
- Furthermore, the team has initiated weed maintenance along medians and various roads, successfully clearing debris from several Right-of-Way medians to uphold cleanliness standards. Staff began pulling and spraying weeds in the Turnberry Park native area to ensure effective weed maintenance.

### Streets

- Traffic Teams repaired and installed new delineators on E. 96th Avenue from Highway 2 to Chambers Road. Teams also relocated and installed LED stop signs at E. 70th Avenue and Colorado Boulevard.
- Pavement teams repaired a total of 253 potholes this week. They milled and evened the ADA ramps at E. 113th Avenue and Chambers Road and graded Elm Street from E. 69th Avenue to E. 72nd Avenue.
- Sweeping teams continued sweeping operations and completed various locations including: E. 56th Avenue, E. 60th Avenue, and E. 62nd Avenue.
- Staff started cleaning storm drains throughout core city with vacuum truck on various sites E. 64th Avenue and Kearney Street, E. 69th Avenue and Highway 2 and E. 60th and Quebec Street.







# Parks, Recreation and Golf

## Perimeter Trail Shade Bench Installation

Just in time for spring and summer, shade benches have been installed along the perimeter trail. You can find the benches along Highway 2 and E. 96th Avenue. While walking, running, or biking along the trail take time to sit and enjoy the scenery of the Rocky Mountain Arsenal and Wildlife Refuge and possibly get a chance to get a glimpse of deer, coyote, or bison.



## Monaco Park Renovation

Monaco Park continues to undergo an exciting renovation. Renovations at the park include:

- New Park shelters, rentable for residents
- New inclusive playground
- ADA accessible features including sidewalk connections inside the park
- Parking lot
- New pedestrian level lighting
- Play amenities in the southern end of the park
- New fitness court (first in Commerce City)
- Flush restroom

The renovation will be completed in late summer to early fall. Come out and enjoy the renovated park once completed!





# Urban Renewal

## The Rocky Mountain Real Estate Challenge

The Rocky Mountain Real Estate Challenge is finally here for graduate students from the University of Denver and the University of Colorado to showcase their skills by creating innovative redevelopment concepts for a 50-acre portion of Victory Crossing, the land surrounding Dick's Sporting Goods Park.

The Challenge Teams and their real estate development professional mentors have been working diligently on their proposals since the Challenge kicked off in January. Internal competitions for students from each University occurred during the week of April 15. On May 2, the finalists from each school will

present their concepts to over 700 real estate professionals, including a panel of experienced real estate professionals who will judge the winning



The concepts and supporting materials resulting from this competition are expected to provide the city with fresh and creative ideas that could assist in the development of the much-anticipated Victory Crossing project. Join us in cheering on these talented graduate students as they tackle this exciting challenge!



# Financial Reports

Where to find budget and financial information:

## Main Budget & Financial Reports Webpage:

- [c3gov.com/financialreports](https://c3gov.com/financialreports)
- [2024 Adopted Budget](#)
- [2024 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report \(ACFR\)](#)
- [2022 Popular Annual Financial Report \(PAFR\)](#)

**[Monthly Financial Report](#)** – through February 2024

**[Monthly Financial Report](#)** - through March 2024

The City's 2023 Financial Audit is underway and is expected to be completed by the end of June. The audit report and audited financial statements are planned to be presented to City Council at the end of June. Each monthly financial report contains cumulative financial data through the end of the reporting month.



# Municipal Court

**Monthly Court Report** - through March 2024

## Text Message Notifications

Commerce City Municipal Court is utilizing text message notifications to send reminders to case parties. If you have an upcoming hearing, you should receive an initial 'opt-in' text message. If you have not received an 'opt-in' message and would like to receive text message notifications with reminders about your Municipal Court case, please call 303-289-3640 or send an email with your cell phone number to [court3@c3gov.com](mailto:court3@c3gov.com).



# Boards and Commissions

## QCF grants \$150,000 to help local nonprofits serve community needs

After a competitive selection process, the Quality Community Foundation (QCF) has awarded grants to 24 local nonprofit organizations that help make Commerce City a Quality Community for a Lifetime. QCF grants provide funding for a wide variety of programs and services in the city, such as volunteer organizations, youth services, meals for the community, and more.

Each organization will receive between \$2,000 and \$7,500 from the \$150,000 total fund to support its work in Commerce City. This year \$140,000 was appropriated by the City Council in the city's annual budget, with QCF allocating an additional \$10,000. A full list of grant recipients is [posted on the city website](#). Congratulations to this year's QCF grant recipients!