



# EPAC Meeting

**Location:** Civic Center

**Date:** March 27, 2025

**Time:** 4:30pm

**Facilitator:** Melody Mascarenaz

EPAC Members			
Darci Martinez (Online)	Derick Singleton	Ronna Sanchez (Online)	Laura Martinez (Online)
Trudy Smith			

Absent			
Lucy Molina	Renata Trisilawati	David Williams	Rebecca Perez

Guest			
Scott VanHeusen	Susan Noble	Councilmember Kim	Brandi Valdez

Staff			
Fabiola Contreras	Melody Mascarenaz	Elizabeth Tart (Absent)	Olivia Quagliani (Absent)

## Meeting Minutes

### Agenda Items

- I. **Welcome and Roll Call** – 4:54pm



# EPAC Meeting

**II. Review February Minutes** – Motion to approve minutes Derick Singleton 1<sup>st</sup> motion, Darci Martinez 2<sup>nd</sup> motion, Trudy Smith asked for all votes in favor.

**III. Budget Update** – Melody M. shared budget spreadsheet with breakdown. No questions asked.

## Budget Update

4:40-4:55

Short Term Goals				
Expense Details	Budget	Actuals	% Spent	Notes
Programs	\$ 7,000.00	\$ -	0%	
<b>Total</b>	<b>\$ 7,000.00</b>	<b>\$ -</b>	<b>0%</b>	
Incidentals				
Category	Budget	Actuals	% Spent	Notes
Food Budget	\$ 2,500.00	\$ 333.00	13%	
Swag	\$ 2,000.00	\$ -	0%	
Marketing + Outreach	\$ 1,000.00	\$ -	0%	
<b>Total</b>	<b>\$ 5,500.00</b>	<b>\$ 333.00</b>	<b>6%</b>	

  

Budget		Actuals	
Short Term Goals	\$ 7,000.00	Short Term Goals	\$ -
Incidentals	\$ 5,500.00	Incidentals	\$ 333.00
<b>Total</b>	<b>\$ 12,500.00</b>	<b>Total</b>	<b>\$ 333.00</b>

**January 1-February 28**

**Total Budget: \$12,500**

**Used: \$333**

**Left: \$12,167**



**IV. Sub-Committee Breakout** – Breakouts were not able to meet due to everyone not being present or being virtual. The item was moved to the next meeting approved by Trudy Smith.

**V. Sub-Committee Updates** - Breakouts were not able to meet due to everyone not being present or being virtual. The item was moved to the next meeting approved by Trudy Smith.

**VI. Open Floor**– Mayor Pro Team Noble discussed that in March an action was brought to Council to discuss an ordinance for EPAC to become EPIC commission. Trudy Smith would like a call back to know when the ordinance will be brought to Council in April.

- Community Garden meetings for the public are coming up March 27 Eagle Point and April 2 Bison Ridge
- April 18 C3 Day of Service Sand Creek Clean Up
- Earth Day Celebration on April 26 Scott VanHeusen and Darci Martinez will volunteer. Olivia asked if EPAC could share any quotes.



# EPAC Meeting

- April 19 Earth Day Arsenal Event

## VII. Closing – Next meeting at Bison Ridge April 24. Meeting ends at 5:34pm

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Action Items	Owner(s)	Deadline	Status
EPAC be invited to landfill	Melody Mascarenaz	TBD	[Status, such as In Progress or Complete]
Presentation to Council from EPAC	EPAC	May 22	[Status, such as In Progress or Complete]
Appointing New Chair	EPAC	TBD	[Status, such as In Progress or Complete]