

City Manager Week in Review Report

WEEK OF: Oct. 27, 2023



RESOURCES

Agendas and meeting schedules – commerce.legistar.com

City online events calendar – c3gov.com/Calendar

Get City Alerts – c3gov.com/Subscribe

Report a Concern – c3gov.com/AccessC3



New & Notable

National Community Survey project coming soon

Staff is working with a polling consultant to launch the city's participation in the National Community Survey for 2023, renewing a project the city previously participated in from 2017-19. The NCS questionnaire provides a comprehensive picture of resident perspectives on community livability. Staff intends to use the quantitative results from the NCS as the basis for further qualitative conversations with residents and community members. 3,000 residents will be selected at random, but equally distributed by ward boundaries, and given six weeks to complete and return the survey. Four weeks into this period, the survey will open up to the general public. The data collection period will close at the end of December. The survey will be offered in English and Spanish.

The Center for Innovation is on the move!

The Center for Innovation (CFI) presented at Colorado State University's Inclusivity Symposium on "Inclusive Meeting Facilitation" on Oct. 25. The CFI shared its experience with inclusive facilitation practices with future leaders in Fort Collins and continued to expand the city's relationship with our university partners.

The CFI is also presenting at the Colorado Lean Network Summit at Saint Joseph's Hospital on "Play-Based Facilitation" on Friday, Oct. 27. CFI will be presenting to numerous municipalities and private agencies the importance of play-based learning that can be applied to various workshops and meetings.



Council Work Schedules



Business/Economic Development



Adelante Graduation Class | Fall 2023

– Staff attended Adelante’s Acelera tu Negocio (Accelerate your Business) program with a graduation celebration at Bison Ridge Recreation Center with 16 participants completing the program. The celebration commenced with their final project, a pitch to compete for \$2,000 in startup seed capital. Congratulations to our partners at Adelante Community Development and the graduates!

Business Attraction

– Staff received an update from a real estate representative for a regional grocery store operator and confirmed a recent site visit. Staff is scheduling a follow-up to further discuss potential sites and real estate requirements.

– Staff reached out to the broker representing a commercial development site along E. 104th Avenue to get update on interest from prospective retailers and to discuss potential incentives for targeted commercial uses on the site.

Business Attraction – Continued

– Staff attended the 2023 Economic Development Council of Colorado (EDCC) Drive, Lead & Succeed conference in Grand Junction. The conference provided knowledge, tools, and connections that are vital to fostering a growing Colorado economy for the 275 economic development professionals who attended. The EDCC conference also provided new tools and solutions to pressing economic issues facing Colorado’s professional economic development community. Staff collaborated and exchanged fresh, new ideas among Colorado’s leading economic development professionals.

Business Announcement

– Staff learned that DPI Specialty Foods has been acquired by KeHE Distributors. The merger will result in DPI vacating its Commerce City space to centralize and improve the efficiency of distribution. Staff is touring the vacated space with the broker and will work with them to attract a new business for the space.

Business Retention & Expansion

– Staff from Economic Development, Planning, and Code Enforcement are working to help a business in the Colorado Logistics Park identify a solution to its storage needs. The team met on-site to review options and the business is preparing information on its operations to help the team better understand its needs and propose potential solutions.

– Staff assisted a local lawn care company with its Google listing and a referral to our partners at Adelante Community Development to provide additional technical support and guidance. Staff also provided information on certifications the business could obtain to expand through government contracts.



Community Appearance/Clean Ups

Hot Shot Crew

- Hot shot crews conducted inspections and removed abandoned items at the following locations:
 - E. 48th Avenue and Ivy Street
 - E. 50th Avenue and Forest Street
 - E. 52nd Place and Oneida Street
 - E. 60th Avenue from Brighton Boulevard to Clermont Street
 - E. 64th Avenue and Colorado Boulevard (I-270)
 - E. 83rd Avenue and Rosemary Street
 - E. 84th Avenue and Pontiac Street
 - E. 96th Avenue and Peoria Street
 - E. 120th Avenue and Cameron Street
 - E. 112th Avenue and Tower Road
 - Elm Street - E. 69th Avenue to 72nd Avenue

Monday: 2 people, 16 hours

- Staff patrolled the city and removed miscellaneous debris.
- Staff returned abandoned shopping carts to various Commerce City stores.

Tuesday: 4 people, 24 hours

- Staff checked Fairfax Park, patrolled the city, and removed miscellaneous debris.
- Staff removed pallets from the right-of-way and took the pallets to the recycling location.

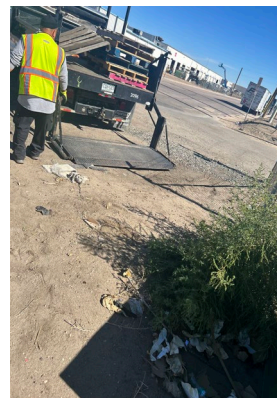
Wednesday: 4 people, 24 hours

- Staff patrolled the city and removed miscellaneous debris.
- Staff removed abandoned tires from the right-of-way.
- Staff removed debris from the 10800 block of Peoria Street.

Thursday: 4 people, 8 hours

- Staff patrolled the city and removed miscellaneous debris.
- Staff removed debris from the alleyway located at E. 69th Avenue and Cherry Street.

- Staff patrolled the city and removed miscellaneous debris.
- Staff removed abandoned furniture from the right-of-way.





Housing & Community Well-Being

Community Well-Being			Housing / CDBG	Weekly Totals	YTD
Homeless Navigator			ERA: Rent/ Mortgage	\$16,790	\$472,240
Unhoused Resident Contacts	11	927	ERA: Utility	\$1,293	\$53,645
Voucher Matches to Housing	0	13	ERA: Car repairs	\$0	\$5,438
Voucher Orientations for Housing	0	8	ERA: Homeless	0	20
Commerce City Unhoused Residents Housed	0	19	ERA totals	\$18,083	\$531,323
Family & Senior Navigator			ERA: Families Served	5	118
Senior Contacts	10	257	ERA: Total Applications	7	177
Senior Resource Referrals Made	17	380			
Family Contacts	12	242			
Family Resource Referrals Made	20	341			

- Housing Services has another eight residents who received lease approvals with Empowerment - 24 total people have been housed
- Housing Services is now looking for six homeless residents who have leases pending - meaning they have been approved but need to come in and sign the lease
- Feedback from residents who have been housed shared they are grateful for this place and their home



Environment & Sustainability

Energy, Equity, and Environment Weekly Report – Oct. 23

This report provides a weekly update of environmental policy and planning work including, but not limited to:

- Environmental Policy Advisory Committee (EPAC)
- Lotus Contract and Community Outreach
- Municipal Sustainability
- Information regarding the Suncor Refinery and its operations
- Legislative Updates & Regional Environmental Leadership
- Colorado Energy and Carbon Management (CECM) Commission
- Oil & Gas Projects & Policy
- The included exceedance report is provided and updated on a monthly basis.



Growth and Development

Ward Report – Sept. 2023

PERMITS	Weekly Totals	2023 YTD Total	CODE ENFORCEMENT	Weekly Totals	2023 YTD Total
SFD Permits Issued	22	476	Total Case Action	465	16246
Multi-Family Permits Issued	0	0			
Duplex Permits Issued (SFA)	0	17	Pro-Active Cases	77	2308
Townhome Permits Issued (SFA)	0	34			
Residential CO issued	11	617			
Total Permits Issued	62	3187	CAI	0	871
Permits Processed	65	3453			
Residential Permits Processed	47	1092	SCF-CRM	2	205
Non-Residential Permits Processed	18	1307			
Residential CO Processed	11	229			
Residential Inspections	532	14632	Violations Issued	96	4648
Non-Residential Inspections	53	6714			

- Code Enforcement pulled 70 right-of-way signs. 4 of those were campaign signs.

PLANNING

Completed Cases	0
New Cases (Deemed Incomplete/Not Included in Total)	3
New Cases (Deemed Complete/Included in Total)	2
Total Active Cases	171
POD Inquiries questions about zoning, allowable use, development process and timelines, setback requirements	24

SELECT CASE STATUS UPDATES

QuikTrip, 81st & Tower Rd	Development Agreement in process of getting signatures; working through pond location issue.
Tower Landfill	Comments sent to applicant on latest submittal. Resubmittal required.
Third Creek	Comments sent to applicant for Filing 4

PUBLIC HEARINGS (Recent & Upcoming)

Z23-0002	SACWSD rezone from PUD to Public Zone – PC Nov. 8 th
V-91-23	Vacation of a portion of E. 83 rd Ave. – CC Nov. 6

NEW SUBMITTALS

Z23-0004	Murray Farms – Zone Change
D23-0009	SACWSD Facility Improvements



Public Safety

CCPD Community Event

Dia de los Muertos

Thursday, Nov. 2

5:30-8:30 PM

Our Lady Mother of the Church

6690 E. 72nd Ave.

Folkloric Ballet 6-7 p.m.

Mariachi 7-8 p.m.

Raffles – Food – Activities



Costumes with a Cop a success!

Thank you to everyone who participated in our first Costumes with a Cop event on Oct. 21! Through the generosity of our community. Approximately 280 costumes were given to kids in the community.

CCPD third quarter statistics:





- 11,744 calls for service
- 2,371 traffic stops
- 150 adult felony arrests
- 361 adult misdemeanor arrests
- 846 municipal summonses
- 657 county traffic summonses
- 461 traffic complaints

Unoccupied Oversized Vehicles

RV at 10100 Blk of Brighton Road. Reported on Sunday, October 22. EA Towing Inc. has already towed the RV. All others have been resolved.

The Commerce City Police Department will transition to a Verified Alarm call response on November 1, 2023.

This means that we will no longer respond to intrusion alarms unless it is verified by:

-  A WITNESS WHO OBSERVES SUSPICIOUS BEHAVIOR
- OR
-  MULTIPLE INTERIOR ALARMS ARE TRIGGERED
- OR
-  VIDEO SURVEILLANCE CONFIRMS SUSPICIOUS BEHAVIOR
- OR
-  OTHER FACTORS THAT WOULD JUSTIFY A POLICE RESPONSE

OFFICERS WILL CONTINUE TO RESPOND TO ALL PANIC, DURESS, AND ROBBERY ALARMS

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Infrastructure

PW Updates

- A Request for Proposals for the city's Transportation Master Plan Update is currently being advertised. A consultant will be selected by the end of the year with work beginning in January of 2024.
- A Request for Bids for the Colorado Boulevard Reconstruction Project between E. 68th and E. 70th avenues is also being advertised. This project is a partnership between the Colorado Department of Transportation (CDOT) and the city. The project will add multi-modal components for travelers and improve safety.

Engineering

- Staff met to discuss future projects eligible for American Rescue Plan Act (APRA) funding.
- Staff attended a demonstration on alternative pavement maintenance methods where a portion of the existing road is recycled and reused in combination with new asphalt to provide an overlay on asphalt streets. Staff will evaluate these methods for these types of projects and will implement best practices.
- List of Active Permits/Projects Requiring Traffic Control – Attached. [Active Permits](#)

Parks

- Routine daily operations include maintenance, general cleanup/trash removal, vandalism repairs/graffiti removal, weed control, servicing of shelter and facility rentals, ballfield maintenance, irrigation maintenance, and mowing operations.
- Staff completed aeration activities for the season.
- Staff removed graffiti from the rock feature inside the playground area at Los Valientes Park and park shelters were pressure washed.
- Staff performed maintenance and winterized various ballfields.
- Staff continued mowing operations in city parks and along the trails and open space areas.

Streets

- Routine daily operations include pavement/road maintenance (pothole patching shoulder maintenance, grading, etc.), street sweeping, right-of-way mowing, weed control, traffic sign maintenance and replacements, clean-up of illegal dumping, and responding to AccessC3 reports on a wide variety of issues.
- Mosquito control operations are wrapped up for the season.
- There were no new MyC3 trailer rentals.

Facilities

- Routine daily operations include maintenance and repair of all city facilities.
- Staff has been working on AccessC3 tickets assigned to the Facilities Team.
- The motor for the boiler exhaust fan at the Bison Ridge Recreation Center pool has been replaced and the pool has re-opened.



Parks, Recreation and Golf

Fitness Programs | 2023 Update

Fitness program offerings at the Eagle Pointe Recreation Center are up 81% over last year, while Bison Ridge has seen a 22% increase in an already full schedule. If you are looking for a way to stay fit and healthy this fall, check out the fitness classes and programs offered at both recreation centers. Whether you are interested in cardio, strength, dance or yoga, you will find something that suits your needs and goals. You can choose from a variety of options, such as camps, Zumba, kickboxing, Pilates, and more. You can also sign up for personal training sessions with a certified personal trainer who will help you customize your workout plan and track your progress. To learn more about the fitness schedule or how to get started with training, visit recreation.c3gov.com/classes-programs/fitness.



35th Annual Senior Volunteer Recognition Dinner

The Active Adults Team hosted the Annual Senior Volunteer Recognition Dinner on Thursday, Oct. 19. The event acknowledges seniors and older adults within the community and their efforts toward community volunteerism. This can include assisting other members of the community with shopping or doctor visits; volunteering with homeless shelters, food banks or other community services; the quilting group at Eagle Pointe for their fundraising for the Good Friends Scholarship; the many volunteers at the Active Adult Center; and their service on city and/or county boards and commissions.



Each year, two special individuals are chosen to receive the coveted Triple C Red Sweater Award for exemplary and extensive volunteer efforts and community service. This year's winners are Ollie Grimard and Tillie Villarreal!





Urban Renewal

In 2004, Commerce City acquired 917 acres of land abutting the Rocky Mountain Arsenal National Wildlife Refuge from the federal government. In the 2005 Prairie Gateway Urban Renewal Plan, the city and its Urban Renewal Authority executed a Master Development Agreement, Funding and Reimbursement Agreement, Purchase and Sale Agreement, Stadium Management Agreement, and Environmental Responsibility Agreement with Kroenke Soccer Stadium, LLC (KSS) as redeveloper of the project. The city donated 55 acres to the Adams 14 School District for the new Adams City High School in 2005, built the Commerce City Civic Center in 2007, and saw Kroenke Sports complete Dick's Sporting Goods Park. The South Adams County Fire Department headquarters building then opened in 2018. The original vision for Victory Crossing also included the construction of approximately 600,000 square feet of commercial, retail, office, and hospitality uses around Dick's Sporting Goods Park, a vision that the master developer has thus far been unsuccessful at delivering.

With an opportunity to kick start the lengthy and complex process to create a new feasible community vision for Victory Crossing, Kroenke Sports & Entertainment (KSE) has successfully pursued [NAIOP](#) to select Victory Crossing as the Rocky Mountain Real Estate Challenge (RMREC) project site for 2024! The RMREC is a real-world development competition between graduate level real estate programs at the University of Denver and the University of Colorado Boulder. The sponsorship fee to study the site and begin planning for Victory Crossing's potential future will be paid for entirely by Kroenke Sports & Entertainment.

This is a fantastic opportunity for the city and KSE to engage with the community, reimagine a feasible vision for the future development, and market Victory Crossing to real estate professionals, including developers, attorneys, lenders, architects, brokers, engineers, contractors, and public officials throughout Colorado and beyond. The challenge will kick-off in November and is expected to be completed by May of 2024.



Financial Reports

Where to find budget and financial information:

Main Budget & Financial Reports Webpage:

- c3gov.com/financialreports
- [2023 Adopted Budget](#)
- [2023 Budget at a Glance](#)
- [2022 Annual Comprehensive Financial Report](#) (ACFR)
- [2022 Popular Annual Financial Report](#) (PAFR)

[Monthly Financial Report](#) – through September 2023



Municipal Court

Commerce City Municipal Court 'Fresh Start Day' on Oct. 25

Commerce City's [Municipal Court Fresh Start event](#) is an excellent opportunity for members of the community who have Commerce City Municipal Court warrants, unpaid fines, or unfinished business. People had the opportunity to re-set their cases and have warrants vacated; for those who are eligible, a portion of their total fines owed could be waived or a new payment plan arranged to get cases back on track. There was also an opportunity to inquire about sealing records (other than traffic). Many cases could be resolved and closed. Outstanding restitution cases were ineligible. Participants were able to appear in person or via Zoom.

[Monthly Court Report](#) – 2023 Statistics through September



Boards and Commissions

The Quality Community Foundation (QCF) was recently awarded a \$10,000 grant from Kroenke Sports Charities. This funding will be distributed to the community through QCF's 2024 nonprofit grant program. This grant will directly increase the amount of funding that QCF can distribute to local nonprofits directly meeting the needs of Commerce City residents in 2024. Representatives from QCF will be present at the Denver Nuggets game on Monday, Nov. 6 to accept the grant.

QCF's 2024 nonprofit grant program opens in January 2024. Additional details can be found at c3gov.com/QCF.

First Quarter 2024 Boards and Commissions Recruitment is open and taking applications through Friday, Dec. 29. Interviews will be held tentatively on Saturday, Jan. 6, 2024 from 10 a.m. to 2 p.m. via Zoom. A list of current vacancies and application information is available at c3gov.com/Boards.

For additional information, please contact Deputy City Clerk Jordan Roberts at jroberts@c3gov.com or 303-289-3676.