



# Resolution 2021-114

# Notice Posting Locations

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City Council Regular Meeting  
Monday, January 3, 2022

# Background

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Colorado law requires public bodies to designate posting locations for public meetings by the first meeting on the year

The City Clerk's Office schedules the resolution for approval by Council no later than the first regular meeting of each year

On December 20, Council continued the resolution designating 2022 posting locations to receive additional information on adding more posting locations

Resolution 2021-114 must be approved tonight per statute.

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# Commerce City Charter

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Before 2015, 6 posting locations were designated annually for ordinances passed on 1<sup>st</sup> and 2<sup>nd</sup> readings per Charter

Civic Center, parks, grocery stores, community centers, and schools

In 2015, voters approved a Charter amendment to reduce the minimum number of locations to 2

City Council designated the same locations for ordinances as the same locations for public hearing and meeting notices within the annual resolution.

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# Colorado State Statutes

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CRS 24-6-402(c)(I) requires public bodies to designate their posting locations for meeting notices at the first regular meeting of the year

Additionally, it states in CRS 24-6-402(c)(II)(a) “it is the intent of the general assembly that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website, social media account, or other official online presence of the local government to the greatest extent practicable;”

# Current Posting Practices

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The City Clerk's Office posts notices physically at the Civic Center

Ordinance and public hearing notices are posted physically at Civic Center, circulated in Sentinel or Denver Post, and on the City's website

Legistar posts agendas at [commerce.legistar.com](http://commerce.legistar.com) which is linked on the City's website

Community Relations posts meeting info on social media

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# Current Posting Practices

The screenshot displays the Commerce City website interface. At the top, there is a dark navigation bar with a 'MENU' icon on the left, the Commerce City logo in the center, and social media icons (email, Facebook, Twitter, YouTube) and a 'Select Language' dropdown on the right. Below the navigation bar is a row of six circular service icons: 'Ask the City' (green), 'Make an Appointment' (purple), 'Police' (blue), 'Maps' (orange), 'Parks & Rec' (green), and 'Business Resources' (brown). The main content area is divided into two columns. The left column is titled 'NEWS & ANNOUNCEMENTS' and contains four news items, each with an icon and text: 1. 'Proposed metro district regulations open for public comment' (December 09, 2021) with a speech bubble icon. 2. 'Nominate local youth for Adams County Mayors and Commissioners Youth Award' (December 22, 2021) with the Adams County logo. 3. 'Believe it or not, winter has officially begun!' (December 20, 2021) with a snowflake icon. 4. 'Brighton Road closed for bridge repair and road construction starting December 27' (December 20, 2021) with a traffic cone icon. The right column is titled 'CITY CALENDAR' and shows a grid of dates: DEC 27 (CANCELED: City Council Study Session), DEC 31 (City offices closed for New Year's Day (obs.)), JAN 03 (City Council Regular Meeting), and JAN 04 (Planning Commission).

# Current Posting Practices



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Facebook Twitter Share RSS Alerts

List View **Calendar View**

Search:  This Month  All Boards and Commissions   notes  closed captions

Search Calendar [Help](#)

26 records Group Export

Name	Meeting Date	Meeting Time	Meeting Location	Meeting Details	Agenda	Minutes	Video	eComment
<a href="#">Diversity, Equity, and Inclusion Commission</a>	12/1/2021	6:00 PM	via Zoom	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">Youth Commission</a>	12/2/2021	6:30 PM	via zoom Registration link: <a href="https://c3gov.zoom.us/webinar/register/WN_AyqHTEhLQL-7ITJFAaYX6g">https://c3gov.zoom.us/webinar/register/WN_AyqHTEhLQL-7ITJFAaYX6g</a>	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">City Council</a>	12/3/2021	1:00 PM	Virtual Meeting via Zoom. For meeting access information please contact John Bourjaily at <a href="mailto:jbourjaily@c3gov.com">jbourjaily@c3gov.com</a> Informational session on internal Diversity, Equity, and Inclusion effort. Three or more Council Members may be in attendance. This is NOT a Regular Meeting or Special Meeting of the City Council. No formal action will be taken.	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">City Council</a>	12/6/2021	5:30 PM	Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and <a href="http://c3gov.com/video">c3gov.com/video</a> Council Orientation - Session 1 Per Ordinance 2291 the City Manager is authorized to conduct this meeting via Zoom	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">City Council</a>	12/6/2021	6:30 PM	Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and <a href="http://c3gov.com/video">c3gov.com/video</a> Regular Meeting Immediately Following the Council Orientation, before or after the posted time. Per Ordinance 2291 the City Manager is authorized to conduct this meeting via Zoom Revised as of 3:15 PM, December 6, 2021	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">E-470 Commercial Area General Improvement District</a>	12/6/2021	8:50 PM	Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and <a href="http://c3gov.com/video">c3gov.com/video</a> Immediately following the City Council regular meeting, before or after the posted time.	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">Legislative Council Subcommittee</a>	12/6/2021	9:00 PM	Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below. The meeting will also be live on Channel 8 and <a href="http://c3gov.com/video">c3gov.com/video</a> Or immediately following the Council Meeting, before or after the posted time.	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">Planning Commission</a>	12/7/2021	6:00 PM	Council Chambers	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">Senior Commission</a>	12/9/2021	3:00 PM	Via Zoom	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">City Council</a>	12/10/2021	6:00 PM	Via Zoom	Meeting details	Not available	Not available	Not available	Not available
<a href="#">Quality Community Foundation</a>	12/11/2021	9:00 PM	Civic Center, 7887 E 60th Ave, Commerce City, CO 80022 Special Meeting	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available
<a href="#">City Council</a>	12/13/2021	5:30 PM	Council Chambers, 7887 E 60th Ave, Commerce City, Colorado. There will be no physical meeting. Public access to this meeting can be found in the agenda below.	<a href="#">Meeting details</a>	<a href="#">Agenda</a>	Not available	Not available	Not available



# Current Posting Practices

**MENU**

- + Administration & Budget
- + Boards & Commissions
- Capital Improvement Program
- + City Charter & Master Plans
- + City Council
- Clerk & Records
  - Passports
  - Public Records
- + City Codes
- + Community Development Block Grant (CDBG)
- + Courts & Fines
- Elections
- Urban Renewal

Commerce CITY

Government > Clerk & Records >

## Legal Notices / Ordinances

[Archived News](#)

- Ordinances Passed on 1st Reading - 12/06/2021**  
12/14/2021
- Ordinances Passed on 2nd Reading - 12/06/2021**  
12/14/2021
- Notice of Public Hearing - 12/07/2021**  
12/07/2021
- Ordinances Passed on 1st Reading - 11/15/2021**  
11/23/2021
- Ordinances Passed on 2nd Reading - 11/15/2021**  
11/23/2021
- Ordinances Passed on 1st Reading - 11/01/2021**  
11/09/2021
- Ordinances Passed on 1st Reading - 10/18/2021**  
10/26/2021
- Ordinances Passed on 2nd Reading - 10/18/2021**  
10/26/2021
- Ordinances Passed on 1st Reading - 09/20/2021**  
09/28/2021
- Ordinances Passed on 2nd Reading - 09/20/2021**  
09/28/2021
- Notice of Public Hearing - 09/22/2021**  
09/22/2021
- Notice of Public Hearing - 10/18/2021**

# Current Posting Practices

**City Government of Commerce City** ✓  
December 17 at 3:35 pm · 🌐

City Council is meeting on Monday, Dec. 20 at approximately 8:20 p.m. or immediately following the Urban Renewal Authority meeting.

🗨 Register to comment live: [bit.ly/3sfYnDi](https://bit.ly/3sfYnDi)  
📺: [c3gov.com/video](https://c3gov.com/video)  
📺: CCTV Channel 8, HD 881 (Xfinity cable)

For live Spanish interpretation, call 720-386-9023 and enter conference code 104091\*.  
Habrá interpretación disponible en español en vivo por teléfono. Llame al 720-386-9023 e ingrese el código de conferencia 104091\*.

Visit [bit.ly/3E5A0dF](https://bit.ly/3E5A0dF) for the meeting agenda, which includes:

- Citizen Communication
- Public Hearing authorizing the 2020 evaluation report for the city's CDBG program
- City comments on Suncor Water Quality Permit Renewal Hearing
- City Council meeting compliance with public health order

**Commerce City, CO** ✓  
@CommerceCityCO

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<p><b>CITY COUNCIL MEETING</b> Monday, Dec. 20 • Approx. 8:20 p.m.</p> <p><b>PROVIDE PUBLIC COMMENT</b> Register by noon on Monday, Dec. 20 <a href="https://c3gov.com/virtual">c3gov.com/virtual</a></p> <p><b>CITY COUNCIL AGENDA</b> <a href="https://commerce.legistar.com">commerce.legistar.com</a></p> <p><b>LIVE SPANISH INTERPRETATION</b> Call 720-386-9023 and enter conference code 104091*</p> <p><b>WATCH LIVE</b></p> <p><b>CABLE TV</b> Xfinity cable customers: SD: Channel 8 HD: Channel 881</p> <p><b>ONLINE</b> <a href="https://c3gov.com/video">c3gov.com/video</a></p>	<p><b>REUNIÓN DEL CONCEJO MUNICIPAL</b> Lunes 20 de diciembre • aprox. 8:20 p.m.</p> <p><b>OFRECER COMENTARIOS PÚBLICOS</b> Regístrese antes del mediodía del lunes 20 de diciembre <a href="https://c3gov.com/virtual">c3gov.com/virtual</a></p> <p><b>AGENDA DEL CONCEJO MUNICIPAL</b> <a href="https://commerce.legistar.com">commerce.legistar.com</a></p> <p><b>INTERPRETACIÓN DISPONIBLE EN ESPAÑOL EN VIVO</b> Llame al 720-386-9023 e ingrese el código de conferencia 104091*.</p> <p><b>VER EN VIVO</b></p> <p><b>TELEVISIÓN POR CABLE</b> Clientes de cable Xfinity: Definición Estándar (SD): Canal 8 Alta Definición (HD): Canal 881</p> <p><b>EN LÍNEA</b> <a href="https://c3gov.com/video">c3gov.com/video</a></p>
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# Considerations

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Colorado legislature encourages local governments to move away from physical posting requirements

Any location(s) added to the Resolution will be a legal requirement

Adding locations outside the City Clerk's Office staff control introduces risks and potential challenges to meetings and actions taken by council at those meetings

# Considerations

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Installation of boxes at newly renovated and built recreation centers

Chain of custody for legal notices between City Clerk's Office staff and PRG staff

Policy direction vs legal requirement

# Staff Recommendation

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Staff recommends Council approve the Resolution as-is to mitigate risks and potential legal challenges for meetings in 2022

Staff can work to add QR codes and additional notices to recreation centers, golf course, parks, website, and social media posts that link to agenda site

Track engagement over 6-8 month period

Presentation in mid-late 2022 for 2023 direction

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# Questions and Discussion

