



# Commerce City

7887 E. 60th Ave.  
Commerce City, CO 80022  
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## Meeting Minutes - Draft

### City Council

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Monday, February 5, 2018

6:00 PM

Council Chambers

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#### 1. Call to Order/Roll Call

*A regular meeting of the City Council of the City of Commerce City was called to order by Mayor Ford on February 5, 2018, at 6:01 p.m.*

*A motion was made by Council Member Douglas, seconded by Council Member Diaz, to excuse Mayor Pro Tem Teter from tonight's meeting.*

**VOTE:** 8 aye, 1 excused (Teter)

**Present:** 8 - Mayor Sean Ford, Council Member Crystal Elliott, Council Member Steven J. Douglas, Council Member Paolo Diaz, Council Member Benjamin Huseman, Council Member Jose Guardiola, Council Member Nicole Frank and Council Member Oscar Madera

**Excused:** 1 - Council Member Rick A. Teter

#### 2. Pledge of Allegiance

*The Pledge of Allegiance was recited.*

#### 3. Audience Introduction

*The audience introduced themselves.*

#### 4. Proclamations and Recognitions

##### 18-03 Police Department 2017 National Night Out Award Recognition

*Mayor Ford presented the members of the police department with the 2017 National Night Out Award. The Commerce City Police Department was awarded 19th place overall in the 50,000 - 100,000 population group and was 1st in the State of Colorado.*

##### 18-05 Recognize newly appointed Sergeants in the Police Department

*Council recognized the following newly appointed police sergeants: Tom Boskovich, Jeremy Jenkins, Brian Trujillo and Travis Fender.*

##### 18-06 GFOA Award Recognition

*Council recognized the finance department for receiving recognition in financial reporting for 30 consecutive years.*

**18-04      GFOA Award for Outstanding Achievement in Popular Financial Reporting**

*Council recognized the finance department for receiving the 2016 Popular Financial Reporting Award.*

**This Recognition was discussed and closed**

**5.    Citizen Communication**

*Susan Carabajal, no address given, thanked South Adams County Fire Department for installing smoke alarms and carbon monoxide detectors in her home.*

*Carleen Cellar, no address given, informed council about an open house with state representatives and she expressed concern regarding her property tax bill.*

**6.    Approval of Minutes****Min 65      Meeting Minutes of December 4, 2017**

**A motion was made by Council Member Douglas, seconded by Council Member Guardiola, that the minutes be approved. VOTE:**

**Aye:** 8 - Mayor Ford, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Huseman, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Teter

**Min 66      Meeting Minutes of November 20, 2017**

**A motion was made by Council Member Diaz, seconded by Council Member Frank, that the minutes be approved. VOTE:**

**Aye:** 8 - Mayor Ford, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Huseman, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Teter

**Min 67      Organizational Meeting Minutes of December 4, 2017**

**A motion was made by Council Member Elliott, seconded by Council Member Huseman, that the minutes be approved. VOTE:**

**Aye:** 8 - Mayor Ford, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Huseman, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Teter

**7.    Consent Agenda**

**A motion was made by Council Member Douglas, seconded by Council**

**Member Huseman, to approve the consent agenda as presented. ROLL CALL  
VOTE:**

**Aye:** 8 - Mayor Ford, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Huseman, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Teter

**Ord 2150** AN ORDINANCE AMENDING SECTION 5-4500 OF THE COMMERCE CITY REVISED MUNICIPAL CODE TO ADOPT THE 2017 NATIONAL ELECTRICAL CODE AND REPEALING AND REENACTING SECTIONS OF THE 2006 INTERNATIONAL CODE COUNCIL ELECTRICAL ADMINISTRATIVE PROVISIONS.

**Res 2018-02** RESOLUTION INCREASING CONTRACT AUTHORIZATION FOR THE BISON RIDGE RECREATION CENTER PROJECT

**Res 2018-03** RESOLUTION APPROVING AWARD OF SECOND AMENDMENT TO CONTRACT FOR EAGLE POINTE CONSTRUCTION SERVICES (WORK PACKAGE 2)

**Res 2018-04** RESOLUTION APPROVING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE E-470 PUBLIC HIGHWAY AUTHORITY REGARDING FUNDING RELATED TO TOWER ROAD/PENA BOULEVARD INTERCHANGE

## 8. Presentations

**Pres 18-05** Senior Commission Update  
*Senior Commission President Reilly provided council with an update of the commission's activities to date, senior needs identified by the commission and a calendar of upcoming events.*  
**This Presentation was discussed and closed**

**Pres 18-12** Commerce City Historical Society Update  
*Society board members provided council with program highlights for 2017, current financial status, current displays, programming and goals for 2018.*

**Pres 18-18** State of the Court for 2017  
*Municipal Judge Juarez presented his annual State of the Court address. Highlights included:*  
*- two new associate judges appointed in 2017,  
- revenues were significantly less than previous years; however, they are trending back up in these early months of 2018  
- legislative changes effecting municipal court  
- requested ordinance changes regarding maximum jail sentence, decriminalizing all*

*traffic violations, municipal driving under suspension and pan handling on medians.  
- anticipated problems with the I-70 reconstruction  
- need fee schedule updates  
- staff efficiency*

**Pres 18-20**      Q4 Capital Program Update

*CIPCAC Co-Chairs Carabajal and Allen and Program Manager Scott Hergenrader presented council with the 16th quarterly update of the 2K Capital Bond Program that is nearing the end. Revenues as of November 2017, were \$13 million and the remaining two projects are anticipated to be completed by the end of the year.*

**Pres 18-21**      2017 Q4 Work Plan Update

*City Manager McBroom and Deputy City Manager Smith reviewed the fourth quarter work plan aligned to council's visions and goals. Highlights included:*

- Senior Housing: progress continues to be made towards attracting new developments in the city*
- Irondale Neighborhood Plan: consultant has proposed two scenarios for the future vision and is in the process of vetting those scenarios*
- Grade separated 120th & Hwy 85: CDOT, Weld and Denver Counties submitted federal grant applications*
- Competitive Youth Sports Field: on track with an update in Q2 2018*
- police department assessment/reform : department of justice underwent changes to their business model; however, the police department is working with the department of justice to better the department under a new tech assist program*
- 216 affordable housing units and 68 new companies added to the community*
- audit collections are at \$2.8M as of 12/31/2017*
- council adopted a five-year CIPP*

**9. Administrative Council Business**

*Councilman Douglas requested a study session on the boards and commissions program based on feedback from recent interviewees. Councilman Guardiola said he typed a list regarding items the subcommittee would like to address.*

**18-16**      Additional Council Appointments

*A motion was made by Council Member Diaz, seconded by Council Member Madera, to appoint Council Member Huseman to the Water Quality Board*

*VOTE: 8 aye, 1 excused (Teter)*

**10. Reports**

*City Manager McBroom highlighted items off his weekly report to council.*

*Mayor and council reported on their attendance at various meetings and events.*

**11. Executive Session****18-18**      Executive session, pursuant to CRS 24-6-402(4)(f)(l) for the purpose of

the evaluation of the municipal judge

**A motion was made by Council Member Frank, seconded by Council Member Madera, to enter into executive session, pursuant to CRS 24-6-402(4)(f)(I), for the purpose of the evaluation of the municipal judge. VOTE:**

**Aye:** 8 - Mayor Ford, Council Member Elliott, Council Member Douglas, Council Member Diaz, Council Member Huseman, Council Member Guardiola, Council Member Frank and Council Member Madera

**Excused:** 1 - Council Member Teter

## 12. Adjourn

*A motion was made by Council Member Huseman, seconded by Council Member Member Madera, to extend the appointment of Municipal Judge Juarez for a two-year term, ending at the first regular meeting after February 1, 2020, unless terminated, pursuant to the charter, under the terms of the existing agreement modified by a 4% increase in compensation.*

**VOTE:** 8 aye, 1 excused (Teter)

*The meeting adjourned at 10:00 p.m.*

*Respectfully Submitted by:*

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*Laura Bauer, City Clerk*