



# COLORADO

## Department of Transportation

Office of Transportation  
Safety & Risk Management  
2829 W. Howard Place  
Denver, CO 80204-2305

June 21, 2024

To: Commerce City Police Department

From: Brittany Janes, Highway Safety Office, Colorado Department of Transportation

Re: Fiscal Year 2025 High Visibility Enforcement Award

The Colorado Highway Safety Office (HSO) would like to thank you for your dedication in improving traffic safety in your community. We are pleased to inform you that your High Visibility Enforcement (HVE) state grant application is approved for **\$18,000**.

You may proceed with enforcement activity planning as it coincides with the HVE enforcement periods for Fiscal Year 2025. Your award packet includes: a copy of your purchase order, your claim workbook which includes the enforcement campaign calendar, Officer Activity Report template and this award letter. If you need copies of any of these documents, please inform your Law Enforcement Liaison. A few other updates:

- **Agency Choice Enforcement Period:** The purpose of this is for agencies to create one enforcement period with dates of their choosing. This may serve to create a saturation patrol event during a time identified with an increase in impaired driving activity i.e. festivals, concerts, sports events, etc. The Agency Choice enforcement period may be different for every agency and should not overlap with an existing HVE Enforcement Period. If you have questions or need clarification, please contact your LEL.
- **\$50/ hour flat rate or Overtime Rate (Time and a Half):** This is solely based on the agency and how they reimburse their officers working the grant. If an **overtime** rate is greater than \$50/hour, it needs to be the actual personnel salary overtime rate not an “off duty” rate.
- **Arrest stats entered into the Traffic Safety Portal:** Enforcement plans and subsequent arrest data must be entered into the [Traffic Safety Portal](#) in order for your claim to be paid. If you need help accessing this system, contact your Law Enforcement Liaison.

Please contact me at 303-757-9069 or [Brittany.Janes@state.co.us](mailto:Brittany.Janes@state.co.us) or your Law Enforcement Liaison if you need further clarification.

**Thank you for your commitment to improving traffic safety.**

Sincerely,

Brittany Janes  
Impaired Driving Enforcement Program Manager  
Colorado Highway Safety office

